May 17, 2022

Subject: Update on Facilities Access and USAID’s COVID-19 Workplace Safety Protocols

Dear Partners,

The purpose of this letter is to update contractors on Agency-specific workplace safety protocols for access to USAID’s domestic facilities in the United States.

We would like to highlight that USAID recently revised the COVID-19 Domestic Workforce Safety Plan and Workplace Guidelines (“Safety Plan”) to reflect updated procedures from the Safer Federal Workforce Task Force regarding on-site contractor employees. Moving forward, please note:

- Contractor employees working on-site in USAID’s domestic facilities must follow the workplace safety protocols described in the Safety Plan, including protocols related to vaccination attestations, masking, physical distancing, and COVID-19 testing.

- The Centers for Disease Control and Prevention (CDC) has set recommendations related to COVID-19 Community Levels, which measure the impact of COVID-19 illness on health and healthcare systems and inform the appropriate prevention strategies to utilize at a given time. The website (linked in the preceding sentence) provides county-level data indicating whether the COVID-19 Community Level is LOW, MEDIUM, or HIGH for each county in the United States. USAID’s Safety Plan outlines different policies and procedures based on the Washington, D.C., COVID-19 Community Level.

- The vaccination attestation and screening testing procedures described in USAID’s February 7, 2022 letter now only apply when the Washington, D.C., COVID-19 Community Level is MEDIUM or HIGH.

- When the Washington, D.C., COVID-19 Community Level is LOW, on-site contractor employees do not need to carry the “Certification of Vaccination” form with them while on-site at USAID domestic facilities, nor do they need to participate in any regular COVID-19 screening testing. In addition, contractors do not need to conduct any verification of on-site contractor employee test results, nor do they need to provide the attestation described in the February 7, 2022 letter.
• Contractors are responsible for monitoring the COVID-19 Community Level site and complying with USAID’s Safety Plan procedures accordingly.

• Regardless of the COVID-19 Community Level, any on-site contractor employee who has symptoms consistent with COVID-19 should not enter any Federal facility.

• It remains each contractor’s responsibility to ensure that its employees who are on-site at a Federal facility comply with these workplace safety protocols.

For questions about this message, please contact IndustryLiaison@usaid.gov.

All the very best,
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