

**Foreign Service Limited Position Opportunity - Program Officer (Monitoring and Evaluation Specialist), Policy and Analyst Office, PA, 0343-FL-02, PD# 40649**

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience and Food Security (RFS)
- **Location of Position:** Washington, DC
- **Open Period:** February 8, 2021 - March 1, 2021
- **Appointment Type:** This is an excepted service, time-limited appointment that is not-to-exceed five (5) years
- **Salary:** (USD) \$116,785- 171,504 (annually)
- **Number of Vacancies:** 2

**Description of Organization:** This position is located in the Analysis and Learning Division of the Policy and Analysis Office (PA) in USAID's Bureau for Resilience and Food Security (RFS). RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect progress on the Journey to Self-Reliance. RFS oversees four high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the *Global Food Security Strategy (GFSS)*, (2) the *USAID Multi-Sector Nutrition Strategy*, (3) the *U.S. Global Water Strategy*, and (4) efforts to increase resilience in areas of recurrent humanitarian crisis. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors.

The Policy and Analysis Office (PA) coordinates across RFS, the U.S. Government Interagency and external partners to set and adjust strategic and policy priorities, generate evidence, and disseminate learning. The Analysis and Learning Division leads bureau efforts to measure impact, develop innovation methods and metrics, assess how a changing world will impact RFS programming, and promote a culture of evidence based decision making.

**Description of Position:**

**Major Duties and Responsibilities:**

The incumbent will undertake the following duties and responsibilities:

**TECHNICAL LEADERSHIP AND GUIDANCE 35%**

Provides high-level technical and analytical leadership and guidance on monitoring and evaluation metrics and methods for RFS supported resilience, food security, nutrition, and/or water security, sanitation and hygiene portfolios, strategies and initiatives. Keeps abreast of technical developments and methodologies through work with relevant offices in USAID, other donors, international organizations, universities, and other institutions, and through participation in technical conferences, seminars and other activities. Serves as primary USAID/RFS liaison with specific OUs on monitoring and evaluation metrics and methods and prepares guidance and data collection and analytical materials and tools as may be required.

**PROJECT AND ACTIVITY MANAGEMENT 35%**

Provides high-level technical, analytical, and/or managerial support for all stages of program design and implementation. S/he will manage contracts and/or grants that evaluate, collect

monitoring data, or conduct evaluative research on resilience, and food security, nutrition, and/or water security, sanitation and hygiene programs. Where appropriate, monitors financial and administrative aspects of program implementation; provides operational oversight of programs to ensure that USAID's responsibilities and obligations are met; leads project and activity management teams, and oversees technical and non-technical contractor activities that support the program.

### **PROGRAM EVALUATION 20%**

Provides strategic leadership and technical oversight on the selection and design of impact evaluations to address priority questions, manages implementation, and ensures methodological rigor, data and analysis quality, and use of findings to improve program effectiveness. Provides interim evaluation reports and findings as data points to be used in strategic portfolio and strategic performance reviews. Ensures compatibility of recommendations with overall study objectives and findings.

### **LIAISON SERVICES AND RELATIONSHIP MANAGEMENT 10%**

Serves as a key point of contact with persons and groups both inside and outside of USAID for resilience, food security, nutrition, and/or WASH-related monitoring, evaluation, and analysis. Establishes and maintains effective working relationships with professional colleagues and institutions on resilience and food security related issues. Performs other duties as assigned.

#### **Qualifications:**

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level FSL-03 of this position.
- Must be eligible to obtain and maintain a Secret-level security clearance.

#### **Strongly preferred qualifications**

- Sectoral expertise in resilience, food security, nutrition, or water security, sanitation and hygiene
- Advanced degree in epidemiology, demography, statistics, economics, public health, sociology or related field
- Experience with the design, implementation and analysis of multi-topic population-based household surveys, including experience with sample design.
- Experience with development of new indicators, measurement techniques, and related guidance
- Experience with the design, implementation and analysis of impact evaluations
- Experience leading and managing teams

#### **Interested candidates should submit a:**

- Resume/CV;
- A short written statement of interest

Please submit your application package to [RFSjobs@usaid.gov](mailto:RFSjobs@usaid.gov) . Please use the subject line “FSL APPLICATION PACKAGE: **Program Officer, FL-0343-03 (M&E Specialist, PD#40649)** ” **Application submissions are required by 11:59 pm (EST), March 1, 2021. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.**

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

-- Christopher Hillbruner, RFS/PAE, 202-712-0053, [chillbruner@usaid.gov](mailto:chillbruner@usaid.gov)