

Foreign Service Limited Position Opportunity - Program Officer (Gender Advisor), Program Office (PO), 0343-FL-03, PD# 40554

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience and Food Security (RFS)
- **Location of Position:** Washington, DC
- **Open Period:** February 5, 2021 - February 26, 2021
- **Appointment Type:** This is an excepted service, time-limited appointment that is not-to-exceed five (5) years
- **Salary: (USD) \$94,632 - 138,970 (annually)**
- **Number of Vacancies:** 1

Introduction:

This position is located in the Program Office (PO) of USAID's Bureau for Resilience and Food Security (RFS). RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect progress on the Journey to Self-Reliance. RFS oversees four high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the *Global Food Security Strategy (GFSS)*, (2) the *USAID Multi-Sector Nutrition Strategy*, (3) the *U.S. Global Water Strategy*, and (4) efforts to increase resilience in areas of recurrent humanitarian crisis. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors. The Program Office (PO) oversees programmatic operations for RFS. The Office works across the Bureau to manage systems for efficient strategic planning, program implementation, and project and activity design advice for activities and projects, including facilitating all stages of the procurement process. The Office also ensures that gender, youth, digital, and local capacity development are incorporated into the design and implementation of Agency and Bureau food security, resilience, agriculture, nutrition, and water investments. The Office oversees the formulation, allocation, and execution of RFS's program budget, including compliance with Congressional directives and required reporting and notification.

Description of Position:

The Gender Advisor's function is to help strategize and advise on how to identify and reduce gender gaps in Feed the Future programs and USAID's work more generally on food security, resilience, agriculture, nutrition, and water. The incumbent serves as a Gender Advisor, reporting to the Inclusive Development Division Chief. S/he will also work closely with staff across RFS, the Agency, and at posts. Key duties include:

- Contributes to the development of reviews and implementation of policies and strategies to address the food security of women and girls in food security, resilience, agriculture, nutrition, and water, identifies trends, and establishes or broadens partnerships with external organizations.
- Conducts and directs qualitative and quantitative gender analyses and studies to understand gender-related issues that affect women, men, girls, and boys in food security, resilience, agriculture, nutrition, and water to propose solutions to empower women, including addressing how men can be part of achieving gender equality and reducing gender gaps; promotes capacity building with staff and implementing partners that includes addressing harmful gender norms.
- Advises and assists USAID Operating Units on gender issues related to food security, resilience, agriculture, nutrition, and water through development of awards, materials, tools, and other resources.

- Participates in procurement design and award management to ensure programming meets Agency requirements and commitments to gender equality and female empowerment. Promotes gendered monitoring, evaluation, and learning in the Bureau for Resilience and Food Security and in missions in collaboration with Bureau M&E personnel.
- Serves as a technical liaison between the Bureau for Resilience and Food Security and other USAID Operating Units to coordinate on gender issues in food security, agriculture, water, nutrition, resilience, emerging transnational trends, and public-private partnerships.
- Drafts or contributes to written materials for a wide variety of audiences within USAID, and the broader development community such as position papers and training materials.
- Serves as a point of contact on gender and food security, resilience, agriculture, nutrition, and water, including monitoring and evaluation of gender-related impacts and conducts outreach with external stakeholders.
- Promotes data analysis and synthesizes information on gender issues in agriculture, resilience, nutrition, and food security, including best practices and emerging trends.
- Performs other duties as assigned.

Qualifications:

- Must be a U.S. citizen.
- Must have one year of specialized experience pertaining to the key duties described above and equivalent to the next lower grade level below FSL03 / GS-13.
- Must be eligible to obtain and maintain a Secret level security clearance.

Interested candidates should submit a:

- Resume/CV;
- A short written statement of interest

Please submit your application package to RFSjobs@usaid.gov. Please use the subject line “FSL APPLICATION PACKAGE: Program Officer (Gender Advisor), RFS/Program Office (PO), 0343-FL-03, PD# 40554. Application submissions are required by 11:59 pm (EST), **February 26, 2021**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

-- [POC FOR ADVERTISEMENT], [OFFICE SYMBOL], [PHONE NUMBER], [EMAIL]