USAID NOTICES

Foreign Service Limited Position Opportunity: Program Officer (Program Design and Implementation Advisor) FL-0301-02

Agency: U.S. Agency for International Development (USAID)
Organization: Bureau for Policy, Planning and Learning, Office of Strategic and Program Planning (PPL/SPP)
Location of Position: Washington, DC (Remote Eligible)
Open Dates: July 18, 2022 - July 29, 2022
Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed five years
Salary: (USD) $116,786 - $171,504 (annually; salary will be adjusted to reflect duty location)
Number of Vacancies: One

Description of Organization: This position is located in PPL/SPP. SPP co-owns USAID’s Operational Policy (ADS 201, Program Cycle Operational Policy (https://www.usaid.gov/ads/policy/200/201)) and guidance on Strengthening the Capacity of Partner Governments (ADS 220, Strengthening the Capacity of Partner Governments through Government-to-Government (G2G) Assistance (https://www.usaid.gov/ads/policy/200/220)), which establish the program cycle policy requirements for all activities.

This advisor position serves as a technical expert on SPP's Program Design and Implementation (PD&I) team, which focuses on supporting Missions to implement the policy and programming guidance above. In addition, this team co-manages the Agency’s Program Cycle Implementation community-of-practice.

Description of Position: SPP seeks an ambitious candidate to contribute intellectual, organizational, and operational leadership to improve global Agency impact. The Program Design and Implementation Advisor works to improve the performance of all Agency development programs through optimized operational policy and practice.

The incumbent will undertake the following major duties and responsibilities:

- Draft, consult on, and lead to authorization Agency program cycle guidance, drawing from data, evidence, and experience;
- Consult widely and advise broadly on good practice USAID field operations, including through the community-of-practice, serving as a technical expert;
- Advise leaders and peers in relation to good practice program design and implementation;

https://notices.usaid.gov/notice/62348
• Lead development and execution of tactical approaches to operationalize major Agency initiatives, including capture and dissemination of lessons learned; and
• Perform other duties as assigned.

Qualifications:

• Must be a U.S. citizen;
• Must have one year of specialized experience equivalent to the next lower grade level (FSL-03) of this position; and
• Must be eligible to obtain and maintain a Secret-level security clearance.

Strongly Preferred Qualifications: Demonstrated experience in the following areas is strongly preferred:

• Policy writing;
• Planning and leading design and implementation of international development programs;
• Facilitating processes to support decision-making among top leaders that draw on institutional knowledge, good practice, and consensus building;
• Designing, facilitating, and/or evaluating operational approaches, across a variety of themes, fora and with diverse stakeholders;
• Leading or managing stakeholder engagement, knowledge management, and/or mandatory USAID assessments (including but not limited to climate resilience, environmental safeguards, and/or gender equity and social inclusion); and
• Experience and/or expertise in government-to-government programming.

Interested candidates should submit:

• A resume/CV, and
• A short written statement of interest.

Please submit your application package to tquilter@usaid.gov.

Please use the subject line: “FSL APPLICATION PACKAGE: Program Officer FL-02, PPL/SPP.” Application submissions are required by July 29, 2022, at 11:59 p.m. EST. Packages not submitted by the deadline with the specified subject line, or incomplete packages, will not receive consideration.

Additional Resources include:

- Reasonable Accommodation Policy (https://www.usajobs.gov/Help/reasonable-accommodation/)

Any questions concerning this notice may be directed to:

-- Tracy Quilter, PPL/SPP, tquilter@usaid.gov

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