<table>
<thead>
<tr>
<th>SECTION OF THE REPORT</th>
<th>INSTRUCTIONS</th>
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</table>
| EXECUTIVE SUMMARY     | • Executive Summary - 2 pages in total.  
                      | • Please decide in this section and throughout the template whether to focus on the activity’s “intermediate results” or “key themes”, in line with the strategic framework for the activity. |
| 1. INTRODUCTION       | • Section 1 - one page in total.  
                      | • Please include a short summary in this section on the purpose of the activity as it relates to COVID-19 prevention and response. |
| 1.2 LIMITATIONS OF THE COVID-SPECIFIC GENDER ANALYSIS | • Please list here any limitations of the gender analysis research, which may include:  
  o Limited primary data collection  
  o Limited national quantitative data, disaggregated by sex and socially relevant categories, on COVID-19 mortality and infection rates.  
  o Limited national or sub-national qualitative data on the impact of COVID-19 on women and girls, and men and boys, including socially relevant categories, such as: disability, age, pregnancy status, sexual orientation and gender identity, and race and ethnicity. |
| 2. COVID-SPECIFIC GENDER EQUALITY AND SECTOR CONTEXT | • Section 2 – two pages in total.  
  • This section provides general context to frame the presentation of findings and recommendations by intermediate result in Section 3. It provides key COVID-specific sex-disaggregated statistics at the sector level, and then highlights what has changed along the USAID ADS 205 gender analysis domains as a result of COVID-19. Before completing this section, please review the following document: Job Aid Tool for USAID Activities Carrying out a COVID-Specific Gender Analysis. |
| 2.1 TABLE 4. SNAPSHOT OF COVID-SPECIFIC STATISTICS ON GENDER EQUALITY AT THE SECTOR LEVEL | • Provide here a general description of COVID-19 infection, testing, and mortality rates, disaggregated by sex and any other socially relevant categories (age, disability, pregnancy status, sexual orientation, or gender identity, and race and ethnicity). |
2.2 TABLE 5. COVID-SPECIFIC FINDINGS ON GENDER EQUALITY AT THE SECTOR LEVEL

- In this table, please summarize secondary or primary data on how each of the gender analysis domains has changed since the onset of COVID-19.

3. FINDINGS AND RECOMMENDATIONS ON GENDER EQUALITY AND COVID, BY ACTIVITY INTERMEDIATE RESULT

- Section 3 – 15 pages in total, 10 pages preferred.

3.1 - TABLE 6. KEY FINDINGS AND RECOMMENDATIONS FOR ACTIVITY [INTERMEDIATE RESULT/KEY THEME ] 1: [XYZ]

- Please complete this table for every activity intermediate result. List the intermediate result in the title, and then provide findings and recommendations that correspond to the intermediate result in the rest of the table. On general principle, the findings and recommendations do not need to speak specifically to activity sub-intermediate results (because it will be challenging to do so using limited primary and secondary data). If there are any gaps in the data, flag them in the findings and then include recommendations on how and when the mission and activity partner should address them.

3.4 RISKS AND ASSUMPTIONS

- This section highlights the known risks and assumptions that will affect the implementation of the above recommendations for USAID/[Country] [Activity Name]. Please complete this section by highlighting any risks or assumptions that may affect the validity or implementation of the recommendations for each IR that you listed above.

Illustrative assumption may include:
  o COVID-19 infections decrease/increase to a certain level
  o Food supply chains stop functioning
  o Personal protective equipment becomes more/less widely available

Illustrative risks may include:
  o COVID-19 infections continue to increase, delaying a referendum on the final draft constitution and development of a new national gender policy.
The health care sector is unequipped to handle the increase of COVID-19 cases, which will further impede women’s access to reproductive health services.

The pandemic and related disruptions to trade, travel, and markets could reduce food production and availability.

### 4. ILLUSTRATIVE INDICATORS FOR THE ACTIVITY’S MONITORING, EVALUATION, AND LEARNING FRAMEWORK

- All missions, regardless of whether they have received COVID-supplemental funds, are required to report on F gender indicators as appropriate, and to report sex-disaggregated data for all people-level indicators. Missions receiving COVID-supplemental funds to implement an activity or activities will be contacted by USAID/Washington to report on COVID-specific indicators.

### 5. USAID/COUNTRY (ACTIVITY) GENDER ANALYSIS NEXT STEPS

- For this section, please list: the scenarios that may affect the validity or lifespan of the recommendations in Section 3; which sections of the gender analysis report the mission will need to update under each scenario; and who within the mission will update them. Scenarios may include, for example, the inability of civil society organization implementing partners to reach target populations due to an increase in COVID-19 infections, or reductions in funding for community radio stations may limit the broadcast of COVID-related programming.

### ANNEX B: SCOPE OF WORK

- Please copy and paste the SOW here.