

Foreign Service Limited Position Opportunity - Supervisory Program Officer - FL-0343-01, PD #32349

- **Agency: U.S. Agency for International Development**
- **Organization: Bureau for Resilience and Food Security (RFS)**
- **Location of Position: Washington, DC**
- **Open Period: August 11th - September 18, 2020**
- **Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed five (5) years**
- **Salary: (USD) \$142,701 - (USD) \$170,800 (annually)**
- **Number of Vacancies: 1**

Description of Organization: This position is located in the Policy and Analysis Office (PA) of USAID's Bureau for Resilience and Food Security (RFS). RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect progress on the Journey to Self-Reliance. RFS oversees four high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the Global Food Security Strategy (GFSS), (2) the USAID Multi-Sector Nutrition Strategy, (3) the U.S. Global Water Strategy, and (4) efforts to increase resilience in areas of recurrent humanitarian crisis. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors.

The Policy and Analysis Office (PA) coordinates across RFS, the U.S. Government Interagency and external partners to set and adjust strategic and policy priorities, generate evidence, and disseminate learning. The Office leads RFS efforts to mobilize diverse public and private sector partners to engage in a shared resilience and food security agenda, leads the Bureau's analytics, performance management, and learning functions, and provides thought leadership and expertise on how to support countries' efforts to strengthen policy systems and public investments in resilience and food security.

Description of Position: This position serves as a Supervisory Program Officer with the following duties:

Supervisory and/or Management Responsibilities 45% Leads a team of senior development professionals that provides technical support and expert advice to USAID pertaining to RFS-supported portfolios, strategies and initiatives, foresighting, analysis and knowledge management, including communicating progress to internal and external audiences, data collection and analysis. Supervises a group of employees performing work at the GS-13-GS-15 levels. Provides administrative and technical supervision necessary for accomplishing the work of the unit. Performs the administrative and human resource management functions relative to the staff supervised. Establishes guidelines and performance expectations for staff members, which are clearly communicated through the formal employee performance management system. Formulates a budget for the operating unit and oversees the full fiscal year budget process, in close coordination with senior management and the BFS budget staff. Develops and manages (or oversees) bureau support mechanisms for FTF-related fore-sighting, analysis, knowledge management and learning, research and communication, management and learning, research and communication.

Technical Resource for Resilience and Food Security Analytics 40% Provides intellectual leadership and forecasting for the Bureau, in particular following and analyzing global trends, projecting the impact of global trends on USAID's resilience and food security related goals and approaches, and developing and recommending approaches that position USAID and the Bureau to meet significant emerging global challenges and/or opportunities. Translates complex analytical work, data and performance results into easily understood communications products for use by Bureau and USAID decision makers. Provides decision-making support to Bureau and Agency leadership. Produces regular information products that communicate progress, challenges and opportunities for RFS-supported portfolios, strategies, and initiatives in collaboration with the Bureau communications team and in cooperation with the Bureau Program Office and technical teams/Centers.

Regularly reviews and assesses the performance of Bureau and RFS-supported portfolios and related performance management architecture and systems to improve their ability to provide timely, relevant, cost-effective information that can be used to communicate progress and adjust approaches to maximize impact, including by balancing levels of precision and effort. Promotes learning and knowledge management by the Bureau including by developing organizational principles, platforms and systems that reinforce and organizational approach and mindset that prioritizes and facilitates learning and knowledge sharing.

Liaison Services and Relationship Management 15% Develops partnerships and promote intellectual collaboration related to performance management, analysis and knowledge management with other Agency Bureaus, U.S. universities and think tanks; U.S. Government agencies; development partners; multilateral organizations and UN technical agencies and implementing partners.

Performs other related duties as assigned.

Qualifications:

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level (FS-02) of this position.
- Must be eligible to obtain and maintain a Secret-level security clearance.

Interested candidates should submit a:

- Resume/CV;
- A short written statement of interest

Please submit your application package to <rfsjobs@usaid.gov>. Please use the subject line “***FSL APPLICATION PACKAGE: 32349, Supervisory Program Officer, FSL 01, RFS/Policy and Analysis Office.***” Application submissions are required by 11:59 pm (EST), August 25th, 2020 Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

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