



**USAID**  
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## List of Employment Forms

A Mandatory Reference for ADS Chapter 414

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**\*List of Employment Forms**

Selected candidates must complete one or more of the forms listed below prior to or at the time of their appointment. References to ADS Chapters are indicated, where applicable, for policy or procedural purposes.

<b><u>Form No.</u></b>	<b><u>Title</u></b>
<a href="#">AID 450-1</a>	USAID/W Emergency Locator Card (Initial Assignment in USAID/W)
<a href="#">DD-214</a>	Military Discharge (if applicable)
<a href="#">DS-823</a>	Statement of Medical Clearance
<a href="#">INS Form 1-9</a>	Employee Eligibility Verification
<a href="#">OF-126</a>	Residence and Dependency Statement
<a href="#">OF-306</a>	Declaration of Federal Employment
<a href="#">OF-612</a>	Application for Federal Employment
<a href="#">OGE-450</a>	Confidential Statement of Employment and Financial Interests
<a href="#">SF-61</a>	Appointment Affidavits
<a href="#">SF-144</a>	Statement of Prior Federal Service
<a href="#">SF-181</a>	Ethnicity and Race Identification
	<b>FOR USE WITH CURRENT FEDERAL EMPLOYEES ONLY</b>
<a href="#">SF-256</a>	Self-Identification of Reportable Handicap
<a href="#">SF-1152</a>	Designation of Beneficiary--Unpaid Compensation of Deceased Civilian Employee (See ADS 476)
<a href="#">SF-2809</a>	Employee Health Benefits Registration Form
<a href="#">SF-2817</a>	Life Insurance Election: Federal Employee's Group Life Insurance Program (ADS-476)
<a href="#">SF-2823</a>	Designation of Beneficiary - FEGLI Program (See ADS 476)
<a href="#">W-4</a>	Federal Tax Form
<a href="#">MW507</a>	Maryland Withholding Tax Form
<a href="#">VA-4</a>	Virginia Withholding Tax Form
<a href="#">DC</a>	DC Withholding Tax Form
AID 400-31	Authorization for Release of Medical Information
AID 400-32	Certification of Waiver – Foreign Service Annuity
AID 400-33	Conditions of Employment for Foreign Service Career Employees
AID 400-34	Conditions of Employment for Time-Limited Foreign Service Career Candidate Employee
AID 400-35	Conditions of Employment for Time-Limited Foreign Service Non-Career Employees Assigned to Overseas Mission

*\*Subject to change*

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