



Solicitation open to: All Interested Afghan Nationals
Position Title: Engineer (Roads)
Type of vacancy: Single Position
Opening date: December 3, 2013
Closing date: December 17, 2013
Vacancy announcement #: USAID/306/14/25/OEGI
Work Hours: 40 hours (Full time)
Position Grade: FSN-10

USAID/Afghanistan is seeking individuals for the position of Engineer (Roads) in the Office of Economic Growth (OEGI) Section.

BASIC FUNCTION OF THE POSITION:

The Engineer (Roads), will be based in Kabul as part of USAID/Afghanistan's Office of Economic Growth and Infrastructure (OEGI), but at times may be required to travel throughout Afghanistan to conduct site visits to monitor and report on contractor compliance requirements in conjunction with quality assurance and project progress. During field visits to construction sites, the Engineer may be required to work in rustic conditions.

The Engineer will participate in project concept planning in collaboration with various Offices within USAID/Afghanistan, Implementing Partners, GIRoA Ministries and others entities as appropriate. The Engineer will: review and develop designs; execute the implementation of new construction, renovations, and improvement projects; assure compliance with all mandatory codes and practices; and provide Engineering and Construction Management expertise and guidance by analyzing contract drawings, specifications, construction submittals and quality control, quality assurance plans. The Engineer will identify potential constructability problems before and during construction activities, and proactively make recommendations to resolve problems. In addition, the incumbent will serve as a quality assurance representative performing contract administrative functions with the responsibility for assuring methods and workmanship will produce quality projects in compliance with all drawings and specifications, accept materials submittals including oversight of materials testing, insure compliance with safety, health and labor law regulations including de-mining compliance.

The Engineer will primarily support the Roads Team within OEGI's Roads and Vertical Structures Division.

1. Project Engineering and Management

- 1) Interprets contract plans and specifications to determine whether construction meets contract requirements; confers with OEGI Engineering Division staff to resolve differences of interpretation; monitors and/or manages new and existing construction, renovation and improvement projects utilizing a professional knowledge of engineering and construction management; reviews general requirements for civil, structural, architectural, electrical, mechanical, and all associated site works.
- 2) Assures compliance with regard to project scope, schedule and budget, construction methods and materials, including logistics and security constraints; environmental, safety and labor laws/standards; conducts routine meetings with the contractor to review the status of the project and address any technical matters
- 3) Conducts pre-construction conferences which include an overview of the entire contract including various technical matters associated with construction, safety, and security matters;
- 4) Reviews and recommends approval or disapproval of technical data submitted by the contractor, assuring compliance with contract plans and specifications;

2. Project and Program Monitoring/Evaluation

- 1) Conducts routine field investigations to determine the adequacy of construction and compliance with contract plans and specifications; monitors daily on-site activities in co-operation and Coordination with the USAID independent QA/QC contractor. Determines the sufficiency of completed work by the contractor;

- 2) Initiates field testing of contractor's materials and prepares the record documentation of testing results;
- 3) Plans and coordinates with the Contracting Officer Representative (COR), contractor, senior engineer, local officials, etc. to keep construction progress on scheduled timeline and minimize disruptions that may impact ongoing facility functions; documents daily environmental conditions that may impact safety or cause progress delays, i.e., weather conditions, delivery of supplies and equipment, delays in testing results, etc.;
- 4) Ensures all construction activities are performed in accordance with the stated scope of work and statement of work, and confers with the Project/Program Manager Engineer - Roads for approval of any and all changes to contract designs, specifications, and scopes of work.

Administrative Responsibilities

Performs administrative responsibilities including but not limited to: drafting project implementation letters, preparing action memoranda and reports, estimating expenditures, reviewing payment vouchers, responding to audits, assessing claims, etc.

QUALIFICATIONS/EVALUATION CRITERIA:

Education: The candidate must possess a Bachelor's Degree in engineering, preferably structural, or civil engineering with an emphasis on Transportation (Roads).

Experience: A minimum of four years of progressively responsible relevant work experience related to engineering design, construction and project management is required. The Engineer should be able to analyze a broad range of engineering requirements and issues, including their social, economic and environmental impacts. Strong project development skills are necessary.

Language: Level III (good working knowledge) speaking/reading/writing of English language and Level IV (Fluent) speaking/reading of Dari and/or Pashtu is required.

Knowledge, Abilities and Skills: As a member of the roads team, incumbent will be required to conduct technical analyses, institutional capacity assessments, equipment requirement projections, training needs assessments of relevant GIRA agencies, and develop cost estimates. Incumbent will primarily engage in collecting and analyzing data to determine those areas in which USAID assistance would have the greatest impact. In this regard, the incumbent must be able to reconcile sometimes conflicting objectives and cultural propensities. The incumbent must also possess the following:

- Prior experience and demonstrated ability to interact effectively with senior officials of government and international organizations;
- Demonstrated ability to work productively in a multicultural environment;
- Ability to work collaboratively with host country officials and representatives of international organizations, donors, NGOs, other US Government officials;
- Demonstrated construction and program management skills including previous experience in program, contract and grants management;
- Demonstrated ability to effectively and efficiently manage/supervise resources (staff, equipment, budget);
- Competency in using MS office suite and other software usable to the trade.

HOW TO APPLY

Applicants are required to submit a complete application package which must include all required documents to afpakjobs@usaid.gov and AfUSAIDJobs@state.gov with a **Subject line:**

Engineer (Roads) (OEGI1425)

ANY/ALL application submissions after the closing date of December 17, 2013 will not be considered.

REQUIRED DOCUMENTS:

1. **Cover memo/email outlining your qualifications and experience against the selection criteria.**
2. **Universal Application for Employment (UAE) as a Locally Employed Staff (DS-174)**
http://kabul.usembassy.gov/job_opportunities2.html
<http://www.state.gov/documents/organization/136408.pdf> and/or
3. **A current resume or curriculum vitae that provides the same information found on the UAE;**

(We understand that not all applicants are able to download the application from the internet. Please state this in your cover memo/email if this is the case. For candidates who are short listed, a DS 174 will be required in order to advance in the process.)

Note:

- Ø Only Short-listed candidates will be notified.
- Ø This vacancy is only open to Afghan Nationals.
- Ø Applications with insufficient information to make a determination will not be considered.
- Ø No in-person appointments or telephone calls will be entertained.
- Ø Women are encouraged to apply.

**USAID IS AN EQUAL OPPORTUNITY EMPLOYER
ALL ETHNIC GROUPS AND BOTH GENDERS ARE URGED TO APPLY**