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AAPD 02-02

ES–06 Salary Rate for 2002

Subject Category: Acquisition Management; Personal Services Contracts
Type: Other

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AAPDs are EFFECTIVE AS OF THE ISSUED DATE unless otherwise noted in the guidance below; the directives remain in effect until this office issues a notice of cancellation.

This AAPD: ___Is New X Replaces/___Amends CIB/AAPD No: 01-02

Precedes change to: ___AIDAR Part(s) _______ Appendix ___
___USAID Automated Directives System (ADS) Chapter _______
___Code of Federal Regulations ________
___Other ____________________
 X No change in regulations

Applicable to: X Existing awards; ___N/A

___Effective immediately
___No later than _______________
___As noted in Guidance section below

X RFPs/RFAs issued on or after the effective date of this AAPD; all other Pending Awards, i.e., 8(a), sole source…

___Other (or N/A) ______________________________________________

New Provision/Clause Provided Herein: ___Yes; X No

Scheduled update to Prodoc: ________________

MARK WARD
AAPD 02-02 -- ES–06 Salary Rate for 2002

PURPOSE: The purpose of the AAPD is to advise that the (Senior Executive Service) ES-6 salary rate for 2002 has been increased to $130,000.

BACKGROUND: ADS 302 “USAID Direct Contracting” contains Agency policy establishing the ES-6 level as the threshold for M/OP Director approval of contractor salaries. The USAID Acquisition Regulation (AIDAR) cost principles and certain clauses refer to this policy, and the procedures for obtaining approval are also contained in ADS 302*. The ES-6 rate changes periodically by Executive Order.

GUIDANCE: The ES-6 rate is $130,000 per year and is effective on the first day of the first applicable pay period beginning on or after January 1, 2002. This annual salary is the determining rate.

For estimating purposes, non-personal services contractors may use a maximum hourly rate of $62.50. This hourly rate is provided for your convenience and is based on 2080 hours/year, the number used by many private sector entities. Contractors using methods based on or calculations using other than 2080 hrs/yr must request approval from the Contracting Officer if their methodologies result in annualized salaries exceeding the annual ES-6 rate above.

Because Personal Services Contractors are considered to be USAID employees for this purpose, their hourly rate is calculated using 2087 hr/yr, the number of work hrs/yr used for calculating the hourly rate for Federal employees. The hourly rate for Personal Services Contractors is therefore $62.29/hr.

Institutional contractor employees are NOT entitled to salary adjustments based on the locality-based comparability payments authorized for direct-hire U.S. Government employees.

This AAPD remains in effect unless cancelled or superseded.

FYI: The ES-6 rate, as well as the Schedules containing the Adjustments of Certain Rates of Pay subject to Executive Order 13249 for the year 2002, was published in the Federal Register on January 7, 2002 (67 FR 639). The actual schedules are readable on-line in PDF format on the Internet at <http://www.access.gpo.gov/su_docs/aces/aces140.html>.

POINT OF CONTACT: Direct questions about this AAPD to Ms. Diane Howard, M/OP/P, at (202) 712-0206 or dhoward@usaid.gov.

* At the time we issue this AAPD, ADS 302.5.3 and E302.5.3 are the specific references for the policy and essential procedures for the ES-06 salary policy. We are revising ADS Chapter 302, however, so these specific section numbers may change during 2002, although the policy will remain in the ADS chapter.