



USAID
FROM THE AMERICAN PEOPLE

APPLICATION FOR SFS PROMOTION CONSIDERATION

I request to be considered by the Senior Threshold Board (STB) for promotion into the USAID Senior Foreign Service (SFS). In accordance with ADS 463.3.4, I certify that I am a career Foreign Service Officer with a minimum of two-years of service in class FS-01 as of March 31 of the first year in which I wish to be considered.

I understand the eligibility requirement for promotion into SFS is that I have served a minimum of eight (8) years overseas in USAID direct-hire assignments as of March 31 of the year in which I wish to be first considered for SFS promotion. (For exception to the policy see ADS 463.3.4)

I understand that my application for promotion will be considered by the Senior Threshold Board annually until I am promoted, my time-in-class (TIC) expires, I reach the mandatory retirement age of 65, or I withdraw voluntarily from competition, whichever occurs first.

I also understand that if I withdraw from competition, I will no longer be eligible to apply nor will I be considered for promotion into the SFS at any future date.

Initial Year Requesting, and eligible for, SFS Promotion Consideration (yyyy)

Type or Print Name

Signature

Date of Submission to HCTM (mm/dd/yyyy)

Received in HCTM/CPE _____ Date: _____