

FIRE EVACUATION DRILL EVALUATION FORM

1. Evaluator's Name	2. Location of Exercise
3. Date	4. Number of Participants (<i>approximate</i>)
5. Which Floors Participated in the Fire Evacuation Drill	6. Total Time of Evacuation (<i>Row 4 Time minus Row 1 Time</i>)

EXERCISE SUMMARY		COMMENTS	
ACTION	TIME	STRENGTHS	AREAS FOR IMPROVEMENT
1 Fire alarm activated (STARTEX)			
2 First employee exited building			
3 First employee arrived at evacuation assembly site (EAS)			
4 Last employee exited building			
5 Last employee arrived at EAS			
6 Accountability ended			
7 All-clear announcement (ENDEX)			
Did anyone refuse to evacuate? Were there any other issues or problems? Was all safety equipment in good condition?			