



# USAID | COLOMBIA

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## **SOL-514-15-000003 - Rural Financial Services (RFS) BIDDER'S CONFERENCE**

**January 27, 2015 Hotel TRYP Bogota  
Av. Cll 24 No. 51-41 – Salón Arango  
7:30 am – 12:00 pm**

The United States Government represented by the United States Agency for International Development (USAID)/Colombia, will hold a bidder's conference with organizations interested in participating in the Rural financial Services (RFS) Request for Proposal (RFP).

The goal of this conference is to clarify aspects of the RFP not covered in the Questions & Answers document and offer a space for interested organizations to interact and exchange information.

Details of the conference are as follows:

1. Organizations interested in participating in the conference are required to pre-register by sending the excel form attached to Paula Cubillos at [pcubillos@usaid.gov](mailto:pcubillos@usaid.gov) and Sandra Luna at [sluna@usaid.gov](mailto:sluna@usaid.gov) by close of business (COB) on Thursday January 22, 2015.
2. Interested organizations that do not pre-register will be able to attend the conference only if there is room available. In any case, USAID/Colombia will make the information of the conference publicly available through [www.fbo.gov](http://www.fbo.gov).
3. In order to accommodate as many organizations as possible, only TWO people per organization will be able to attend.
4. Registration of pre-registered organizations will start at 7:30 am on the day of the event.
5. The conference will be held in Spanish. However, proposals and all documents related to the solicitation MUST be submitted in English.
6. Participants are encouraged to bring copies of the RFP to the conference. Copies will not be provided at the event.
7. Participants will have the opportunity to ask questions not covered in the Questions and Answers document. To the extent possible, some of those questions will be answered during the conference. In any case, all questions raised during the conference will be compiled, answered and publicly shared through [www.fbo.gov](http://www.fbo.gov).
8. USAID/Colombia's participation in the conference will end at 12:00 pm. However, the room is reserved until 2:00 pm for interested participants to network and exchange information.

# AGENDA

7:30 – 8:30	<b>Registration</b>	
8:30 – 8:45	<b>Introduction &amp; Welcome Remarks</b>	Peter Natiello Mission Director / Lawrence Rubey Deputy Mission Director
8:45 – 9:15	<b>RFP Technical Overview</b>	David Alejandro Huertas Development Assistance Specialist
9:15 – 10:00	<b>Technical Questions &amp; Answers Session</b>	David Alejandro Huertas Development Assistance Specialist
10:00 – 10:30	<b>Coffee Break</b>	
10:30 – 11:00	<b>RFP Contractual Overview</b>	Paula Cubillos Olano Acquisition & Assistance Specialist
11:00 – 11:45	<b>Contractual Questions &amp; Answers Session</b>	Paula Cubillos Olano Acquisition & Assistance Specialist
11:45 – 12:00	<b>Wrap-up</b>	German Acevedo, Communications Specialist
12:00 – 2:00	<b>Networking</b>	All interested organizations