



USAID | INDONESIA

FROM THE AMERICAN PEOPLE

U.S. Agency for International Development (USAID) based in Jakarta is recruiting Indonesian Nationals for the following position:

USAID Development Program Specialist (GOI) Liaison Officer, FSN-10 (Full Performance Level), Post Code: E05014

Salary starts from Rp. 15,605,989.00 per month depending on qualifications, experience and salary history.

BASIC FUNCTION OF POSITION:

The incumbent will provide administrative and limited programmatic support and coordination between USAID/Indonesia and Government of Indonesia (GOI) ministries. S/he will also support the Comprehensive Partnership, aid effectiveness, and compliance with USG and GOI regulations. S/he will also facilitate improved coordination by supporting meetings to advise relevant GOI offices on USAID/Indonesia strategies, initiatives, policies, and programs and sharing information. The incumbent will support USAID's ability to comply with GOI programmatic, financial, and administrative reporting requirements, and will support the dissemination of relevant information to USAID/Indonesia and USAID's implementing partners. S/he will also provide substantive input on programmatic, financial, monitoring and evaluation, and administrative reports and documents necessary for effective program implementation. The incumbent may also help organize high-profile events in coordination with the GOI to raise awareness of USAID/Indonesia programs and successes.

QUALIFICATIONS REQUIRED:

- 1) Bachelor's degree in International Development, Public Policy, Public Administration, Political Science, or other related field is required.

- 2) Seven to nine years of experience working in international development or a related field, with a minimum of four years working with non-government organizations, donor organizations, or central and provincial government offices, preferably in Indonesia. Demonstrated experience and knowledge of the Government of Indonesia, especially the structure of ministries; and policies and regulations, especially in the education, health, environment, economic growth, and democracy and governance sectors. Demonstrated leadership and management ability.
- 3) Level IV (Fluent) speaking/reading/writing in English and Bahasa Indonesia are required.

All candidates must provide a cover letter in English which clearly expresses the rationale for their interest in the position in a manner and format that persuasively and convincingly argues for their recruitment.

Only short listed candidates will be notified for test and interview.

Send letter of application, complete resume in English and supporting documents (in Microsoft Word document format) & please put the post code: E05014 on the subject of your email to: jktrecruitment@usaid.gov

CLOSING DATE: November 12, 2014

For more information, please visit USAID Website: <http://indonesia.usaid.gov>