



USAID | GUINEA

FROM THE AMERICAN PEOPLE

USAID/GUINEA IS ACCEPTING APPLICATIONS FOR THE FOLLOWING POSITION : FINANCIAL ANALYST

Position is open to all Guinean nationals and those eligible for permanent residence and authorization to work in Guinea

JOB ANNOUNCEMENT NUMBER: SOL-675-16-000005 (Re-advertisement)

BASIC FUNCTIONS OF THE POSITION:

The Financial Analyst (FA) will be involved in activity implementation, monitoring and financial analysis as it directly relates to the strengthening of indigenous organizations while helping to improve internal financial management compliance and procedures to both USAID/Guinea and Sierra Leone Missions

NB: - Work experience:

Five to seven years of progressively responsible experience in financial management, accounting, or auditing with the USG or an international organization is required. Experience in the West Africa region and familiarity with regional development issues is also highly desirable.

Language Proficiency:

English and French (proficiency in reading, writing and speaking- Level IV) is required. Proficiency in other indigenous languages desirable.

DEADLINE TO RECEIVE APPLICATIONS: October 14, 2016. 16:30 Local Time

HOW TO APPLY: Interested applicants with existing work and/or Residency Permits **MUST** submit a complete application package which includes:

- A cover letter,
- Form AID 302-3
- A detailed resume and
- 3 to 5 References.

To ensure consideration of applicants for the intended position, **please reference the solicitation number on your application**, and **as the subject line in any cover letter**, as well as using the address/delivery point specified in this solicitation

All the above mentioned documents are **REQUIRED**, must be **SIGNED**, prepared in **ENGLISH** and **should be addressed** as follows:

Attention

Human Resources Office
USAID/Guinea

○ **By Email address:** Conakrypscjobs@usaid.gov

Copy of the complete position description listing all duties and responsibilities can be found at USAID website <https://usaid.gov/guinea>

○ Form AID 302-3 can be found at: <http://www.usaid.gov/forms>

Form DS-174 can be found at: http://conakry.usembassy.gov/job_opportunities.html

Due to the number of applications we receive, only applicants who have been short listed will be contacted by USAID/Guinea

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