



# USAID | RWANDA

FROM THE AMERICAN PEOPLE

## VACANCY ANNOUNCEMENT: 2014 – 028

**NOTE:** All Non-Rwandan Citizens must be RESIDING IN COUNTRY and have the required work and/or residency permits to be eligible for consideration.

- OPEN TO:** All interested Candidates.
- POSITION:** A.I.D Project Management Specialist (Maternal, Newborn & Child Health),  
Grade level: FSN-11
- BASIC SALARY:** From FRW 20,004,782 to FRW 34,008,135 per year
- OPENING DATE:** July 02, 2014
- CLOSING DATE:** July 18, 2014
- WORK HOURS:** Full-time; 40 hours/week.

USAID/Rwanda is seeking an Ordinarily Resident citizen or individual with the required work permit for employment as A.I.D Project Management Specialist (Maternal, Newborn & Child Health). USAID/Rwanda offers an Equal Employment Opportunity (regardless of age, sex, race, handicaps, national origin, etc.).

### BASIC FUNCTION OF POSITION

The **Maternal, Newborn and Child Health (MNCH) Specialist** is a senior health expert who plays a lead role in managing the Maternal Health portfolio, including Safe Motherhood and Child Survival (newborn and child health). The primary responsibility of the MNCH Specialist is to support the Health and USG teams in their efforts to achieve ambitious development objectives for health as defined within the Global Health Initiative for Rwanda. This position works with other members of USAID's Health Service Delivery team who provide oversight for HIV/AIDS, Malaria, Reproductive Health and Family Planning as well as Nutrition services, to ensure effective integration of MNCH and these programs at community and facility service delivery points supported by USAID. The MNCH Specialist reports directly to the Health Service Delivery Team Leader. Additionally, the MNCH Specialist will work with other health teams, namely the Health and Social Welfare Promotion (HSWP) and the Health System Strengthening (HSS) teams, as well as the wider non-health mission teams. S/he will be responsible for accurate planning, implementation, management, monitoring, results reporting, and performance improvement of USAID's MNCH activities within the decentralized health care system. Additionally, this Specialist will also work with other USG agencies, mid-level to senior leadership of the Government of Rwanda (GoR), other development partners, local and international NGOs, and other stakeholders in MNCH in Rwanda.

A copy of the complete position description listing all duties and responsibilities is available at the USAID/Rwanda Website: <http://www.usaid.gov/rwanda/partnership-opportunities>

### QUALIFICATIONS REQUIRED

**NOTE:** All applicants must address each selection criteria detailed below with specific and comprehensive information supporting each item.

- a. **Education:** Master's degree or equivalent in public health (MPH-CES), a degree in medicine (MD) or post-graduate nursing is a requirement, with formal training in at least two of the following disciplines: reproductive health, maternal health, child health, and/or malaria.
- b. **Prior Work Experience:** A minimum of five years of progressively responsible experience managing regional and/or national level health programs in any of the technical areas: maternal and child health, reproductive health and family

planning, and malaria. At least four years of experience designing and managing decentralized public sector programs in the developing world.

**c. Language Proficiency:**

- Level IV (fluent) ability in written and spoken English required.
- Level IV (fluency-speaking/reading/writing) in Kinyarwanda is required.

**d. Knowledge:**

- Comprehensive knowledge of current MNCH issues, and interventions, including behavior change communication for MNCH
- An in-depth understanding of MNCH programs, policies, regulations and precedents applicable to development and administration of national/international public health programs
- Detailed knowledge of the Rwandan health care system and structures, including familiarity with MOH policies, program priorities and regulations
- Working knowledge of techniques to plan, organize and direct multidisciplinary project teams and activities
- Demonstrated understanding of overall administrative requirements, budgeting and fiscal management of contracts/cooperative agreements/grants

**e. Skills and Abilities:**

- Demonstrated managerial, administrative, analytical and decision-making abilities
- Ability to readily analyze, understand, and discuss new program design, management, and implementation approaches
- Demonstrated ability to identify priority actions, generate and complete work plans within short time frames.
- Strong oral and written skills, and ability to clearly communicate new program and technical concepts to technical and non-technical counterparts
- Strong interpersonal communication and negotiation skills in achieving results with a wide range of program partners
- Strong computer literacy and aptitude to rapidly acquire and apply additional skills. Ability to rapidly create text, spreadsheets and other types of documents to meet specific program and reporting needs

Current employees serving a probationary period are not eligible to apply.

**SELECTION CRITERIA**

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. If the selected applicant does not fill all the position requirements, he/she may be started at training level.

**ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.**

**TO APPLY**

Interested applicants for this position must submit the following, or the application will not be considered:

1. Application for U.S. Federal Employment (DS-174) from this link: <http://www.usaid.gov/rwanda/partnership-opportunities>
2. A current resume or curriculum vitae that provides the same information as an DS 174; and
3. Any other documentation (e.g., essays, certificates, awards, and copies of degrees earned) that addresses the qualification requirements of the position as listed above.

**SUBMIT APPLICATION TO**

E-mail: [Kigalibr@usaid.gov](mailto:Kigalibr@usaid.gov)

**POINT OF CONTACT**

Human Resources Office, Tel: 0252 596 400; Ext. 2605

**CLOSING DATE FOR THIS POSITION:** July 18, 2014 at 12:00 pm

**Cid:** EXO