

# Global Acquisition and Assistance System (GLAAS)

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## PRIVACY IMPACT ASSESSMENT SUMMARY

**System Name:** Global Acquisition and Assistance System (GLAAS)

**Managing Office:** USAID/Office of Acquisition and Assistance

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**SUMMARY:** The USAID Privacy Office, in conjunction with its Office of Acquisition and Assistance, conducted a PIA of the GLAAS. GLAAS is the procurement system that automates the procurement processes from planning to award closeout. GLAAS is an agency-wide implementation of a web-based, commercial off-the-shelf (COTS) procurement solution. GLAAS interfaces with the Phoenix Financial Management System to process acquisition commitments and obligations. GLAAS collects procurement information (purchase orders, contracts and grants). This would include vendor data, shipping data, items/services purchased, costs, etc.

**What elements of PII are being collected?**

GLAAS does not collect, maintain, or disseminate personally identifiable information (PII).

**Why is the PII being collected?**

GLAAS does not collect, maintain, or disseminate personally identifiable information (PII).

**What opportunities are provided to individuals to consent to the use of this information collection?**

In order to perform business with USAID, vendors are required to provide this information.

**What is the Agency's intended use of the information?**

The information is being used in a business capacity to identify the vendor that has been awarded a purchase order, contractor grant and to process payment.

**Who has access to the information?**

The information is not shared externally. Contracting officers have access to vendor information in the Contract document. System administrators have access to vendor information in the vendor table.

**What authorities permit the collection of this information?**

Procurement information is exported per executive branch regulations to FPDS-NG and FAADS.

**Information Security**

Access to GLAAS is role-based. Only the Contracting Officers and the System Administrators have access to the vendor table.

**Does this collection require a System of Record Notice?**

No. All personal information in this system is provided by the individual in a business capacity and thereby is not protected under the Privacy Act (5 U.S.C. 552a), as amended; therefore, a system of records notice is not required for this system.