

Natural Resources Officer (Water and Environment Advisor), Bureau for Africa, Office of Sustainable Development, Economic Growth, Environment and Agriculture Division (AFR/SD/EGEA) - FL-01

Agency: U.S. Agency for International Development (USAID)

Organization: Bureau for Africa, Office of Sustainable Development, Economic Growth, Environment and Agriculture Division (AFR/SD/EGEA)

Location of Position: Washington, DC

Telework/Remote Eligibility: Telework eligible, limited to Agency requirements

Open Period: April 15, 2024 – May 17, 2024

Appointment Type: This is an excepted service, a time-limited appointment that is not to exceed four years, with the possibility of two two-year extensions.

Salary: (USD) \$163,964 – \$191,900 (Washington, DC Locality)

Number of Vacancies: One

Description of Organization: This position is in Washington, DC and is within EGEA. The position serves as the senior advisor for the water team and provides professional advice and technical leadership to AFR and its Missions in the design, implementation, monitoring, and evaluation of water and environment portfolios. The detailee's work will include recommending appropriate strategies based on sound analysis, design, and implementation work, and serving as a technical advisor to AFR Leadership. AFR is the USAID/Washington Operating Unit that manages USAID economic development and trade programs in Africa. SD provides technical support for these programs. SD's technical responsibilities span all economic development areas—economic growth, trade, investment, agriculture, the environment, global climate change, biodiversity, water, democracy and governance, education, and health. SD's work falls into four main components: providing technical assistance to Africa Missions; operationalizing Presidential Initiatives and global strategies; undertaking research and pilot activities to improve development programs in Africa, and support to USAID leadership and other USG departments and agencies, including in developing policy. SD identifies and addresses crosscutting development issues and opportunities, such as gender equality and women's empowerment; tracks budget resources across the continent; and provides guidance on overall program and budgeting strategy.

Duties and Responsibilities: The Water and Environment Advisor will play a vital role in supporting the USAID's Africa Bureau's work in water, sanitation, hygiene, and environment and will carry out the following duties:

- Advises USAID/Washington (AFR and other pertinent Bureaus), country teams, and Missions on water and environment strategy, policy and program design, implementation, monitoring and evaluation, and the most effective approaches to address water, sanitation, hygiene, and environmental challenges, with an emphasis on using sound data, innovation, and private sector engagement.
- Visits Missions to provide technical and professional support for program development, implementation of new mechanisms, monitoring, and overall Mission support.
- Manages centrally administered programs/activities that promote water, sanitation, hygiene, and the environment. Conducts technical analysis and targeted research to inform the Agency on critical technical issues and emerging approaches to promoting water, sanitation, hygiene, and environment in USAID Missions abroad. Supports dissemination of findings and methodologies to USAID-assisted countries and the development community.
- Promotes coordination and collaboration with several USAID Operating Units, including the REFS, Center for Water and Sanitation, Center for Nutrition, and other technical teams, to advocate for sub-Saharan Africa programs. In addition, contributes to internal reporting and outreach by the SD team, particularly to bilateral Missions in which these activities operate.
- Provides general support for SD, including supporting portfolio review and preparation of relevant sections of core reporting documents, such as AFR Operational Plans, Performance Plan Reports, Congressional Budget Justifications, and Congressional Notifications, as appropriate.

- Attends and leads sector-specific water meetings, workshops, training, and sessions for professional interchange and knowledge sharing and establishes and maintains effective working relationships with colleagues and institutions. May undertake assignments, rotations, or short-term assignments in the AFR countries as needed.

Qualifications: To qualify for the position of Natural Resources Officer (Water and Environment Advisor) – FL-01, you must possess the required basic education (see below).

Education Requirement:

- **Degree:** Biological sciences, Natural Resource Management, Chemistry, Engineering, or related disciplines appropriate to the position, or courses equivalent to a major, as shown above, plus relevant experience or additional education.
- **Combination of education and experience:** Related disciplines appropriate to the position, or courses equivalent to a major, as shown above, plus relevant experience or additional education.

Conditions of Employment:

- Must be a U.S. citizen. Candidates must indicate whether they are a U.S. citizen. If citizenship is not stated, the application will not be considered.
- Must be eligible to obtain and maintain a Secret-level security clearance.

Required Documents:

- **Cover Letter:** Candidates are required to submit a cover letter expressing interest and clearly addressing the stated requirements for the position;
- **Resume/CV:** Candidates must include the month, year, and the number of hours worked per week for each position listed;
- **Transcripts:** Official or unofficial transcripts, if applicable; and
- **References:** At least three professional references, if applicable.

Other Applicable Documents:

- **Veteran’s Preference:** Applicants claiming Veterans Preference must submit all appropriate documentation (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.).
- **Political Appointee:** Applicants serving as a current/former political appointee must submit all appropriate documentation (SF-50s, appointment letter, etc.).

Please submit your application package to Charles Donkor at cdonkor@usaid.gov with the subject line: “FSL APPLICATION PACKAGE: NATURAL RESOURCES OFFICER WATER AND ENVIRONMENT ADVISOR, FL-01, AFR/SD.” Application submissions are required by **11:59 p.m. ET, May 17, 2024**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration. This notice may be used to fill additional vacancies as the workforce needs of the Bureau may change.

USAID Diversity, Equity, and Inclusion (DEI) Commitment

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID’s Equal Employment Opportunity (EEO) Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

- [EEO Policy Statement](#)

- [Reasonable Accommodation Policy](#)
- [Foreign Service Salaries - Careers \(state.gov\)](#)
- [Healthcare & Insurance - OPM.gov](#)

Any questions concerning this notice may be directed to:

-- Charles Donkor, AFR/SD/EGEA, cdonkor@usaid.gov