

Foreign Service Limited Position Opportunity Health Development Officer (Private Sector Team Lead), FL-0685-02

- **Agency:** U.S. Agency for International Development (USAID)
- **Organization:** Bureau for Global Health, Office of Population and Reproductive Health, Service Delivery Improvement Division (GH/PRH/SDI)
- **Location of Position:** Washington, DC
- **Open Period:** 5/10/2024 - 5/24/2024
- **Appointment Type:** This is an excepted service, time-limited appointment not-to-exceed 1 year and 6 months; may be considered for 2, two-year extensions depending on the needs of the Service.
- **Salary:** USD \$132,860 - \$191,900; Washington DC Area Locality Pay
- **Number of Vacancies:** 1
- **Telework/Remote Eligibility:** Telework Eligible

Description of Organization: GH serves as USAID's primary source of technical expertise, leadership, and donor coordination for the health sector, including HIV/AIDS; infectious diseases; maternal and child health and nutrition; family planning and reproductive health; and health systems strengthening and reform. GH is responsible for advancing field-relevant, state-of-the-art research and the transfer of new technologies and approaches to field programs. Through its staff, programs, and country teams, GH provides critical support to USAID Missions and field programs in more than 70 countries.

The Office of Population and Reproductive Health (PRH) is the locus for programs that directly foster and promote expanded access to high-quality voluntary family planning services and information in order to reduce unintended pregnancy and foster improved reproductive health behaviors. PRH provides strategic direction, global technical leadership, and support to country programs; ensures responsiveness to Congressional and Administration priorities, directives and restrictions and provides information on USAID's FP/RH programs to a range of stakeholders. The Service Delivery Improvement Division works to provide global leadership, knowledge management, and support to USAID missions to expand access to and use of quality, voluntary FP/RH information, products and services, with a focus on reaching underserved groups and youth

Duties and Responsibilities: The Health Development Officer serves as a technical advisor to USAID Missions to advance critical initiatives, bilateral/regional development objectives and/or operational targets and goals. In addition, the incumbent makes significant contributions to the design of new centrally managed family planning projects consistent with Agency and PRH objectives and technical priorities, and works closely with Office of Acquisition and Assistance staff in technical review of Program Descriptions and Proposals submitted in response to Requests for Assistance and Requests for Proposal. The Health Development Officer fosters and maintains

appropriate rapport with external customers and develops working relationships with external organizations as required. The Officer will attend and represent Agency and PRH at internal USAID and USG events as well as at external meetings and events to articulate Agency and PRH technical and project/program priorities. The Officer is expected to travel internationally at or around 25%.

As a Health Development Officer, you will:

- Lead private sector investment and partnership portfolio, including examining major issues in family planning and reproductive health service delivery and market development approaches.
- Serve as Team Leader of the Private Sector Team and Report to the Service Delivery Improvement Division Chief.
- Serve as an agency subject matter expert on family planning/reproductive health (FP/RH) service delivery programs and FP/RH private sector and market development approaches.
- Serve as a technical advisor to USAID Missions and Regional Bureaus to advance critical initiatives, bilateral/regional development objectives and/or operational targets and goals with regard to the private health sector, including family planning and reproductive health.
- Work with representatives of other Global Health Offices, other USAID Bureaus, other USG agencies, international organizations, NGOs, private sector groups, and donors to assure that USAID partnerships respond to key priorities, private sector programming/projects are developed and implemented in a manner that reflects past investments and builds on best practices and growing evidence, and that strategies, programs, and projects that prove successful are shared and replicated when appropriate.
- Potentially serve as COR/AOR and/or technical advisor for centrally managed FP/RH activities, performing program/project management functions and providing input regarding technical direction for private sector health programs and projects.

Qualifications: To qualify for the position of Health Development Officer, FL-0685-02 you must possess the required basic education requirements and specialized experience specific to the series and grade you are applying to.

Basic Education Requirements: Bachelor's or graduate/higher level degree: major study in an academic field related to the medical field, health sciences or allied sciences appropriate to the work of the position. This degree must be from an educational program from an accrediting body recognized by the U.S. Department of Education at the time the degree was obtained.

Specialized Experience: For the FL-0685-02, you must have one year of specialized experience at the FL-03 (GS-13) grade level or equivalent. Specialized experience is defined as:

- Designing, implementing, managing, monitoring, and evaluating large global health donor-funded private sector focused family planning and reproductive health or related health area area grants, contracts, and/or cooperative agreements;
- Providing technical guidance and support to Missions, PVOs/NGOs, and/or host countries on technical issues regarding the design and implementation of private sector health, including family planning and reproductive health;
- Representing organizations at intergovernmental or professional discussions focused on global health.

Qualifications:

- Technical expertise in public health and private sector engagement, with a focus on family planning, reproductive health, HIV/AIDS or other health area;
- Experience in designing, implementing and evaluating family planning/reproductive health or related health programs internationally, particularly in low and middle income countries;
- Thorough knowledge of Health Service Delivery as a discipline, particularly related to the private health sector;
- Experience serving as a technical resource to counterparts at global and country levels, especially related to private health sector and market development approaches;
- Experience in project management methods and management skills to manage multiple activities simultaneously and ensure quality, timeliness, and cost-effectiveness;
- Ability to function in a collaborative and collegial environment;
- Strong personnel management and interpersonal skills
- Strong speaking and public presentation skills; and
- Master's degree in public health, business administration, or other related field, with 8+ years of international development experience.
- US Citizenship

Conditions of Employment:

- Must be a U.S. citizen. Candidates **must** indicate whether or not they are a US Citizen. If citizenship is not stated, application will not be considered.
- Must be eligible to obtain and maintain a Secret security clearance.

Required Documents:

- **Cover letter:** Candidates are required to submit a cover letter expressing interest and clearly addressing the stated requirements for the position
- **Resume/CV:** Candidates **must** include month, year and the number of hours worked per week for each position listed;
- **Writing Sample:** Candidates must submit a writing sample, one to three pages;
- **Transcripts:** Official or unofficial transcripts; **and**
- **References:** At least three (3) professional references (with Name & Contact Info).

Other applicable documents: Candidates should submit the following documents as applicable.

- **Veteran's Preference:** Applicants claiming Veterans Preference must submit all appropriate documentation (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.).
- **Political Appointee:** Applicants serving as a current/former Political Appointee must submit all appropriate documentation (SF-50s, appointment letter, etc.).

Please submit your application package to gh.pdms.staffing@usaid.gov. Please use the subject line: **"FSL APPLICATION PACKAGE: GH-PRH-SDI-Health Development Officer, FL-02-YOUR FULL NAME."** Application submissions are required by **11:59 p.m. EDT, Friday, May 24th**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

USAID DEI Commitment

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID's EEO Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

For more information on Foreign Service Salaries, please visit [Foreign Service Salaries - Careers \(state.gov\)](#).

For more information on Federal Health Benefits, please visit [Healthcare & Insurance - OPM.gov](#).

Any questions concerning this notice may be directed to: -- GH PDMS Staffing Team, GH/PDMS, gh.pdms.staffing@usaid.gov.