

Foreign Service Limited Position Opportunity: Energy Advisor, Bureau for Resilience, Environment, and Food Security, Center Energy, Infrastructure, and Cities (REFS/CEIC) - FL-0028-03, BS-40

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience, Environment, and Food Security/Center for Energy, Infrastructure, and Cities/Infrastructure Division (REFS/CEIC/E)
- **Location of Position:** Washington, DC
- **Open Period:** March 15 - April 12, 2024
- **Appointment Type:** This is an excepted service, time-limited appointment that is not-to-exceed one year and six months with the potential for two two-year extensions.
- **Salary:** USD \$107,657 to \$158,097 (annually)
- **Remote Position:** The position is **NOT** remote eligible
- **Telework:** Four days per pay period (two days per week)
- **Number of Vacancies:** 1

Description of Organization: The position is located within the Bureau for Resilience, Environment, and Food Security, Center for Environment, Infrastructure and Cities, Energy Division (REFS/CEIC/E). The Energy Division works to advance sustainable results in support of the Agency's environment, energy, economic growth, and infrastructure priorities. The Energy Division provides technical leadership and field support for energy programs. These programs promote energy sector reforms, climate change mitigation, and the scaling of innovative energy technologies. The Energy Division supports the design, implementation, and evaluation of the Agency's energy programs totaling approximately \$250 million per year. The Energy Division's annual budget of approximately \$8 million per year is used to support program-funded staff and a variety of global energy programs that provide capacity building, technical assistance, technical leadership, and knowledge management for the benefit of counterparts such as developing country ministries, regulatory agencies, utilities, and private sector developers and investors.

Duties and Responsibilities: The Environment Officer serves as an energy advisor in the Energy Division, which manages USAID's Washington-based energy programs and provides technical and management leadership and support to USAID's energy sector reform agenda implemented at the country-level, with a primary focus on the electricity sector in developing economies in Asia, the Middle East, Africa, Eastern Europe and Eurasia, and Latin America and the Caribbean where USAID missions are located. The energy advisor will serve as a technical expert on a range of electricity sector issues, including energy sector reform, which encompasses legal, regulatory, and utility reform, clean energy, energy efficiency, energy access, and climate change mitigation. The advisor will provide high quality technical advice and assistance to USAID's regional bureaus and in-country missions to design, implement, and evaluate bilateral energy programs. Further, the energy advisor will develop and maintain high-level business relationships with USAID and US government counterparts, as well as multilateral development banks, other international financial institutions, donors, foreign government officials, energy sector professionals in both the public and private sector in developing countries, and private

sector developers and investors. This is not a policy position, but rather focuses on consultation, design, and implementation of energy sector projects, programs, and activities in support of US foreign policy objectives.

Specialized Experience: For the FL-03 Grade Level, you must have one year of specialized experience at the FL-04 grade level or equivalent. Specialized experience is defined as:

- Five or more years' experience obtained through paid or unpaid work and education that is in or directly related to the line of work of this position and has equipped the candidate with the knowledge and competencies to successfully perform the duties of this position, such as:
 - Experience taking the lead on substantive research with respect to international development projects, programs, and/or activities in a related field;
 - Expertise in project development and/or project management for energy and infrastructure projects, as well as associated grant and contract activities;
 - Experience with foreign assistance, trade policy, commercial development, finance, banking, or other activities that contribute to the development of infrastructure initiatives or other similar international initiatives requiring capital investment;
 - Experience in strategic planning, analysis, design, implementation, and/or evaluation of energy programs, especially in low and lower-middle income countries;
 - Experience advising and guiding officials and clients on energy decisions;
 - Experience identifying, developing, and maintaining high-level business relationships with U.S. and foreign private sector representatives and government officials.
- Excellent communication skills both verbally and written to internal and external stakeholders
- Ability to work across cultures and contribute to diverse teams
- Ability to travel internationally up to 25 percent of the time

Conditions of Employment:

- Must be a U.S. citizen. Candidates must indicate citizenship on their application. If citizenship is not stated, the application will not be considered; and
- Must be eligible to obtain and maintain a Secret-level security clearance.

Required Documents:

- A cover letter expressing interest and clearly addressing the stated requirements for the position;
- A resume/CV that must include the month, year, and the number of hours worked per week for each position listed;
- Official or unofficial transcripts, if applicable; and

- At least three professional references

Other Applicable Documents:

- An applicant claiming Veterans Preference must submit all appropriate documentation (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.); and
- An applicant serving as a current/former political appointee must submit all appropriate documentation (SF-50s, appointment letter, etc.).

Please submit your application package to REFSJobs@usaid.gov. Please use the subject line “REFS_01 FSL APPLICATION PACKAGE: Energy Advisor, FL-0028-03, REFS/CEIC.” **Application submissions are required by 11:59 pm (EST) April 12, 2024. Packages not submitted by the to REFSJobs@usaid.gov deadline with the specified subject line—or incomplete packages—will not receive consideration.**

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

USAID DEI Commitment

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID’s EEO Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

[Foreign Service Salaries](#)

[Healthcare & Insurance](#)

Any questions concerning this notice may be directed to:

-- Alexander Lane, REFS/CEIC/E, alane@usaid.gov