

Foreign Service Limited Position Opportunity: Democracy Officer, Bureau for Conflict Prevention and Stabilization, Center for Conflict and Violence (CPS/CVP) - FSL-0301-02

Agency: U.S. Agency for International Development (USAID)

Organization: Bureau for Conflict Prevention and Stabilization, Center for Conflict and Violence Prevention (CPS/CVP), Mission Partnership Division

Location of Position: Washington, DC

Telework/Remote Eligibility: The position is telework eligible.

Open Period: January 18, 2024 – February 16, 2024

Appointment Type: This is an excepted service, time-limited appointment, not to exceed three years.

Salary: (USD) \$126,164 – \$183,500 (annually, with Washington, DC locality)

Number of Vacancies: One

CPS/CVP advances U.S. national security by improving the capacity of countries to mitigate sources of conflict, instability, and fragility. We lead USAID's efforts to identify and analyze sources of conflict and support responses to address the causes and consequences of fragility, violence, and conflict. We integrate conflict sensitivity and peacebuilding approaches into policies, analyses, strategies, and programs both in AID/W and the field. In addition, we are the home to the People-to-People Reconciliation fund Program, Complex Crisis Fund, and the Women Peace and Security Incentive fund, each of which represent unique opportunities to support resilience, response and prevention of violent conflict.

Our Mission Partnership Division is the preeminent team providing technical assistance and guidance to USAID Missions on conflict-related policies, programs, and strategies. In this position you will be a member of the Mission Partnership team and will serve as a backstop within one or more geographic regions. You will be responsible for providing policy and technical advice to officials within USAID and the interagency on country/regional issues, as well as on overall Agency issues related to conflict, fragility, and peacebuilding. This includes technical expertise on peacebuilding approaches, conflict sensitive programming, and whole-of-government approaches to crises. We would love for you to join our team!

Responsibilities: Based in Washington, DC, as an FSL Democracy Officer, you will serve as a backstop for one of more geographic teams, with potential opportunities to support Missions in Africa, Asia, the Middle East, Latin America and Caribbean, and/or Europe and Eurasia. In addition, your duties will include:

- Assisting USAID Missions in identified priority countries with the integration of conflict and peacebuilding objectives throughout the Program Cycle; from Country Development Cooperation Strategies to program design and implementation to monitoring, evaluation, and learning. analysis of conflict-sensitive design across the program cycle, including reviewing and designing scopes of work from Missions for technical feasibility.
- Providing technical assistance and guidance to USAID Missions with conflict-sensitive policies, tools, programs and strategies, as well as coordinating with other CVP teams on the provision of other types of support to USAID Missions such as assessments and training.
- Assisting USAID Missions design, procure, implement, and evaluate state-of-the-art conflict and violence prevention, peacebuilding or conflict sensitive programming, whether stand-alone or integrated into existing sector programs.
- Leading/co-leading country and/or regional conflict assessments (including CVP's new Violence and Conflict Assessment) and contributing to a detailed understanding of conflict dynamics within assigned geographic areas, and translating this knowledge into actionable recommendations for USAID Missions and Embassies.

- Working with external implementing partners to develop and implement systems to monitor and evaluate relevant activities and to link these to CPS/CVP strategic objectives, results, and learning priorities.
- Providing policy and technical advice to USAID leadership, on country and regional issues, as well as overall issues related to conflict, peacebuilding and prevention.
- Continual review and evaluation of worldwide political and societal developments, institutional changes and expectations, and applicable research on conflict topics including conflict analysis, early warning, conflict prevention, conflict sensitivity and their relationship to development in the assigned geographic region(s).
- Engaging with key partner agencies including, but not limited, to the State Department, the Defense Department, and leading think-tanks and academic institutions such as the U.S. Institute of Peace (USIP), the National Defense University, the Center for International and Strategic Studies, the Woodrow Wilson Center and others.
- Participating in the design, review, updating, and delivery of conflict-related training courses in Washington and overseas.
- Serving as a Contracting Officer's Representative/Agreement Officer's Representative (COR/AOR), as required, for various CVP procurements/programs.

Qualifications:

- You have a minimum of seven years of international development work experience in peacebuilding, conflict mitigation, violence prevention, people-to-people reconciliation, and/or conflict sensitive development, or a related area; or more than one year of specialized, relevant experience equivalent to the next lower grade level, FSL-03 or GS-13.
- You hold at least a master's degree in international development, conflict, public policy, or a related field of social science.
- You have excellent written and oral communication skills (in professional English), including demonstrated ability to effectively communicate technical subject matter (through briefing documents, presentations, and delivering training) to non-technical audiences internal and external to the Agency. You demonstrate excellent interpersonal, facilitation, and team-building skills—and in particular are able to work effectively on diverse teams and as part of a diverse workforce.
- You are able to travel internationally.
- You are able to obtain and maintain a USG security clearance at the top-secret level.
- Preferable:
 - You have practical knowledge, overseas experience, and familiarity with USAID or other development agency programs, policies, and procedures.
 - You have proficiency in a second language relevant to USAID, especially French, Spanish or Portuguese.

Interested candidates must submit the following:

- A resume/CV, and
- A short written statement of interest

Please submit your complete application package to cpsjobs@usaid.gov. Please use the subject line: **"FSL APPLICATION PACKAGE: CPS-CVP_Democracy Officer."** Application submissions are required by **11:59 p.m EST, February 16, 2024**. Incomplete packages or complete packages submitted past the deadline or without the specified subject line will not receive consideration.

Any questions concerning this notice may be directed to:

-- Rob Horvath, CPS/CVP, cpsjobs@usaid.gov