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AGENCY NOTICES

User menu

[My account](#)
[Log out](#)

[View](#) [Edit](#)

[Home](#) | [Contact](#) | [Help](#)

COVID-19 Updates

[Latest Updates](#)

2023 Notices by Month

[November](#)

[October](#)

[September](#)

[August](#)

[July](#)

[June](#)

[May](#)

[April](#)

[March](#)

[February](#)

[January](#)

Notices by Category

[Office of the Administrator](#)

[Executive Message](#)

[Security and Safety](#)

[Policy](#)

[Policy-Reminder](#)

[General Personnel Information](#)

[Training](#)

[Union-AFGE](#)

[Union-AFSA](#)

[Job Opportunity](#)

Release Status: Released
Office of Origin: REFS/CEIC
Notice Category: Job Opportunity
Date of Announcement: November 9, 2023
Distribution: USAID/General Notice

Foreign Service Limited Position Opportunity: Environment Officer, Bureau for Resilience, Environment, and Food Security, Center for Energy, Infrastructure, and Cities (REFS/CEIC) - FL-0028-02, PD#40821

Agency: U.S. Agency for International Development (USAID)

Organization: Bureau for Resilience, Environment, and Food Security, Center for Energy, Infrastructure, and Cities (REFS/CEIC), Green Cities Division

Position Title/Series/Grade: Environment Officer - FL-0028-02

Location of Position: Washington, DC

Telework: Six days per pay period (three days per week). The position is not remote eligible.

Open Period: November 10, 2023 – December 1, 2023

Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed three years and 11 months with the potential for two two-year extensions.

Salary: \$126,164 – \$183,500 per year; [2023 Foreign Service Base Salary Schedule](#)

Number of Vacancies: One

Description of Organization: REFS is responsible for worldwide leadership and integrated technical expertise of the programming of USAID in agricultural-led growth and environmental sustainability. REFS' expertise encompasses resilience; environment; food security; nutrition; water security, sanitation and hygiene; climate; infrastructure; and energy, with the goals of increasing resilience, sustainability, self-reliance, and enhancing U.S. national security and economic prosperity.

CEIC leads the Agency's work on energy, infrastructure, pollution, and urban environmental issues. CEIC supports Missions in expanding access to modern and sustainable energy services and accelerating the transition to renewable energy and resilient, net-zero development. The functions of the Bureau and Centers are described in [ADS 101, Agency Programs and Functions](#).

USAID Diversity, Equity, and Inclusion (DEI) Commitment: USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID's Equal Employment Opportunity (EEO) Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment, and improve accessibility in all facets at USAID.

Duties and Responsibilities: The Environment Officer serves as an urban development advisor managing USAID urban programs, and providing technical and management leadership and systems support to advance USAID's sustainable urban development priorities. The Environment Officer reports to the Deputy Division Lead.

Specific duties of this position include:

- Serve as a technical expert and advisor for the Agency on integrated solid waste management, including a specific focus on emerging agency priorities to reduce methane emissions from waste, promote inclusive development in circular economy policy and implementation, and mobilize private sector engagement;
- Advise USAID Bureaus and Missions in the design, implementation, and analysis of circular economy and solid waste management programs, the application of sector best practices, and the integration of cross-cutting priorities, such as women's empowerment;
- Manage and provide technical oversight of centrally administered activities that support REFS's technical leadership role and Mission programs, including dissemination of findings and best practices to USAID-assisted countries and the development community;
- Direct or participate in geographic and central Bureau review of proposed development assistance projects and programs, policy, and technical input related to Green Cities technical priority areas, as previously mentioned;
- Identify and build relationships with donor and private sector partners for leveraging resources and expertise;
- Direct field Missions and grantee organizations in the application of Bureau and Agency priorities and strategies such as Private Sector Engagement, New Partners Initiative, and the new Climate Strategy in the development of urban programs;
- Advance Agency priorities through Washington, DC-based and in-country support of strategic planning, design, analysis and evaluation of country, regional, and global urban programs, involving other U.S. Government (USG) departments and agencies, other divisions within USAID and the U.S., and developing country private and non-governmental organizations (NGO) sectors; and
- Attend and lead meetings, workshops, trainings, and events for the purpose of professional knowledge sharing; establish and maintain effective working relationships with professional colleagues and institutions; and as required, undertake short-term assignments in USAID countries with urban development portfolios.

For more information about this position, please see **Attachment 1** below.

Qualifications:

- Must be a U.S. citizen;
- Must be eligible to obtain and maintain a Secret-level security clearance; and
- Must meet the Foreign Service Limited (FSL) years of experience.

Interested candidates must submit the following:

- A cover letter expressing interest and clearly addressing the stated requirements for the position;
- A resume/CV (must include month, year and the number of hours worked per week for each position listed);
- Three references;
- Documentation if claiming Veterans Preference (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.); and
- Documentation if serving as a current/former political appointee (SF-50s, appointment letter, etc.).

Please submit your application package to REFSJobs@usaid.gov with the subject line: "**FSL APPLICATION PACKAGE: REFS_219 PD# 40821 ENVIRONMENT OFFICER, FS-02, REFS/CEIC/GREEN CITIES.**" Application submissions are required by **11:59 p.m. EST, December 1, 2023**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration. This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

Additional resources include:

- [EEO Policy Statement](#)
- [Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

-- Monica Bansal, REFS, mbansal@usaid.gov

Notice 1184

Attachment 1:  [Environment Officer, REFS/CEIC - FL-0028-02, PD#40821](#)

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[Top](#)