



AGENCY NOTICES

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Foreign Service Limited (FSL) Position Opportunity: Environment and Energy Advisor - FSL-0028-02

Location of Position: The position is located within the Bureau for Latin America and the Caribbean, Office of Regional Sustainable Development, Environment and Energy Team (LAC/RSD/ENVE). LAC/RSD serves as the principal source of region-specific technical assistance in the areas of democracy, governance, human rights, violence prevention, health, nutrition, education, workforce development, economic growth, agriculture, environment, and energy. LAC/RSD/ENVE supports the development and implementation of USAID environment and energy policies and strategies in the LAC region. LAC/RSD/ENVE also provides direct technical assistance to USAID Missions and other Operating Units in the region on a range of programs that deliver results for nature and people in the areas of: climate change, clean energy, natural resource management, biodiversity conservation, forestry, conservation crimes, and reducing pollution. The position duties require an on-site presence at the LAC/RSD offices in the Ronald Reagan Building (RRB) in Washington, DC for at least three days per week currently. The position may be eligible for recurring telework for the remainder of the week.

Position Duties: The Environment and Energy Advisor will provide strategic guidance and technical assistance to the LAC Bureau and to USAID Missions throughout the LAC region, with a focus on energy programming but also with broader environment-related responsibilities. As an expert technical resource and thought leader, the Advisor will design, manage, monitor or evaluate projects; provide extensive technical support to regional field missions; play a key role in fulfilling budgeting and reporting requirements; draft briefing materials and policy notes; and provide expert advice to Office and Bureau leadership on relevant policy matters and initiatives. The Advisor will represent Bureau equities to a wide range of internal and external stakeholders and may serve as a Contracting Officer's Representative (COR), Agreement Officer's Representative (AOR), or Activity Manager for USAID implementing mechanisms. Due to the close ties between clean energy programming and climate change broadly, the Advisor will contribute to a range of climate-related priorities and work streams that encompass not only clean energy but also climate adaptation, biodiversity conservation and natural climate solutions.

Qualifications:

- Must be a U.S. citizen;
- Must be able to obtain and maintain a Secret-level security clearance;
- Experience in strategic planning, analysis, design, implementation, financing, and/or evaluation of climate and energy programs in low and lower-middle income countries or communities, preferably in Latin America and the Caribbean;
- Experience working with or advising government officials, private companies, financial lenders, and/or local stakeholders on climate and energy policy and regulatory issues;
- Experience with foreign assistance, trade policy, commercial development, finance, banking, or other activities that contribute to the development of clean energy development and access to climate solutions broadly;
- Excellent communication skills, both verbally and written;
- Demonstrated ability to work across cultures and contribute to diverse teams;
- Ability to travel internationally, up to a maximum of 25 percent of the time; and
- Proficient language skills in Spanish, French, and/or Portuguese are preferred but not required.

Interested candidates should submit the following in one PDF package:

- Cover letter expressing interest and clearly addressing the stated requirements and qualifications for the position, not to exceed two pages;
- Resume/CV;
- At least three professional references;
- A writing sample that demonstrates expertise/experience relevant to the position;
- Stated U.S. citizenship (if citizenship is not stated, application will not be considered);
- If already obtained, evidence of security clearance; and
- A Certificate of Release or Discharge from Active Duty (DD214 form) and other veteran-status documentation, if applicable.

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID's [Equal Employment Opportunity \(EEO\) Statement](#) (<https://www.usajobs.gov/Help/equal-employment-opportunity/>). We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented

communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

The duration of the appointment is for an initial period not to exceed five years, with the potential for extension depending on needs and requirements for additional service. Information on USAID positions is available on the [Careers page](https://www.usaid.gov/careers) (<https://www.usaid.gov/careers>), and salary ranges are listed on [2023 Foreign Service Pay Scales](https://www.usaid.gov/sites/default/files/2023-02/2023FSSalarySchedule.pdf) (<https://www.usaid.gov/sites/default/files/2023-02/2023FSSalarySchedule.pdf>). The position is considered under Foreign Service, Class 2, location in Washington, DC.

Please submit your application package to David Chalmers, LAC Bureau Environment and Energy Team Leader, at dchalmers@usaid.gov (<mailto:dchalmers@usaid.gov>). Please title the application email: "**FSL APPLICATION PACKAGE: LAC-RSD-ENERGY-FSL-02**." Application submissions are required by **11:59 p.m. EDT, October 10, 2023**.

Any questions concerning this notice may be directed to:

-- David Chalmers, LAC/RSD, (202) 712-4208, dchalmers@usaid.gov (<mailto:dchalmers@usaid.gov>)

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