

Foreign Service Limited Position Opportunity - Program Officer FL-0343-04, PD#32798

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience and Food Security, Program Office, Strategic Planning Division (RFS/PO/SPD)
- **Location of Position:** Washington, D.C.
- **Open Period:** June 20, 2023 - July 5, 2023
- **Appointment Type:** This is an excepted service, a time-limited appointment backfill for up to two (2) years of the initial appointment
- **Salary: (USD) \$82,837.00 - (USD) \$121,648.00 (annually)**
- **Number of Vacancies: 1 (one) Vacant Position**

Description of Organization: Program Officers will serve in one of several offices/centers of USAID's Bureau for Resilience and Food Security (RFS). RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect progress on the Journey to Self-Reliance. RFS oversees four high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the Global Food Security Strategy (GFSS), (2) the USAID Multi-Sector Nutrition Strategy, (3) the U.S. Global Water Strategy, and (4) efforts to increase resilience in areas of recurrent humanitarian crisis. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors.

Description of Position:

Serves as a program officer for the Bureau for Resilience and Food Security, including activity design, program management, planning and procurement, project development, reporting, and monitoring. Maintains program objectives and process milestones in cooperation with senior leadership and technical experts.

Provides AOR/COR support for RFS activities, including design, development, procurement, and management. Managing development processes and disseminating information, including conducting analysis to provide input to knowledge management, strategic planning, policy development, performance reporting, program design, speeches, Congressional inquiries, and other programs related to agriculture, resilience, and nutrition.

This position will support various RFS centers and global portfolios. Ensures program objectives and process milestones are met in collaboration with senior leadership. Design, develop, procure, and manage program office contracts and grants. Develops both written and oral presentations, reports, and tracking systems for internal and external audiences. Analyzes and evaluates program compliance with USAID goals, policies, and regulations, and proposes changes.

Manages data and knowledge in core food security and resilience areas. Provides input to knowledge management, strategic planning, policy development, performance reporting, and

other processes associated with information development and dissemination. Participates in program design, prepares senior leadership talking points, congressional inquiries, and other documents related to agriculture, resilience, and nutrition.

Qualifications:

- Must be a U.S. citizen.
- You must meet the FSL years of experience of requirements to qualify for this position and grade.
- You must meet the education requirements listed in the qualification standards to qualify for this position.
- Must be eligible to obtain and maintain a Secret security clearance.

Interested candidates should submit a:

- Resume/CV (candidates must include month, year and the number of hours worked per week for each position listed);
- A short written statement of interest; and
- Official or unofficial transcripts, if education is noted as a requirement above.
- Applicants claiming Veterans Preference must submit all appropriate documentation (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.).
- Applicants serving as a current/former Political Appointee must submit all appropriate documentation (SF-50s, appointment letter, etc.)

Please submit your application package to Bonita A. Jones, bojones@usaid.gov. Please use the subject line "FSL APPLICATION PACKAGE: Program Officer FL-0343-04, PD#32798

(RFS/PO/SPD)". **Application submissions are required by 11:59 pm (EST), July 5, 2023.**

Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

Responsibilities and the Washington operating unit may be subject to change as part of the Agency restructuring

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

USAID DEI Commitment

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID's EEO Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

-- [*Bonita A. Jones, RFS/PO/SPD, 202-712-1635, bojones@usaid.gov*]