



USAID
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FY 2022 ANNUAL CONFERENCE REPORT

OVERVIEW OF CONFERENCE EXPENSES

The Office of Management and Budget (OMB) Memorandum M-17-08 amending M-12-12, Promoting Efficient Spending to Support Agency Operations, directs agencies to report conference expenses for the previous fiscal year on their public websites. This report provides a summary of expenses incurred by the U.S. Agency for International Development (USAID) for conferences held during Fiscal Year (FY) 2022, along with more detailed information on conferences where the net expenses associated with the event exceeded \$100,000.

During FY 2022, USAID sponsored three conferences totalling \$237,004.92 with an average per participant cost of \$189.91. A total of 647 USAID employees participated in these events, along with 1,248 outside participants. USAID sponsored one conference with expenses in excess of \$100,000. Per Memorandum M-17-08, additional information is provided on these conferences. M-17-08 also requires that agencies publish the rationale and approval to incur expenses exceeding \$500,000 on a single conference. USAID did not sponsor conferences that exceeded this threshold during FY 2022.

**SPONSORED CONFERENCES WITH EXPENSES EXCEEDING \$100,000
FY 2022**

Title	Description	Date	Location	USAID Participants	Outside Participants	Estimated Direct Cost
USAID 2022 Virtual Democracy, Human Rights, and Governance (DRG) Conference	The objectives, theme, and content of the USAID 2022 Virtual DRG Conference was strategically aligned to engage the DRG assistance community on USAID's Year of Action activities following the Democracy Summit in December 2021 and the Presidential Initiative for Democratic Renewal. This conference also built on last year's effort to further the Agency's commitment to local voices and diversity, equity, inclusion, and accessibility (DEIA) in the DRG sector.	June 20 - July 1, 2022	Virtual Platform	600	600	\$165,615.92