

**Functional Series 600
Budget and Finance**

INTERIM UPDATE 04-14

SUBJECT: New information on MEDIVAC insurance, to be included in ADS 633

NEW MATERIAL: This notice provides new information for ADS chapter 633 on MEDIVAC insurance.

EFFECTIVE DATE: 09/27/2004

POLICY

USAID/General Notice
M/MPI
09/27/2004

SUBJECT: ADS 633.5.4d, Miscellaneous Expenses - Medical Evacuation (MEDIVAC) Insurance

This information will be included in the next change to ADS 633.

For US Direct Hires: MEDIVAC insurance is not payable as a miscellaneous travel expense.

For US Personal Service Contractors (USPSCs): It depends -

At Mission:

Locally recruited USPSCs are required to have MEDIVAC insurance, unless otherwise waived in accordance with General Provision 25 of the contract. As part of the costs directly associated to the contract, the cost of the insurance is reimbursed on the same basis (100%) as for internationally recruited (offshore) USPSCs.

MEDIVAC insurance costs for locally recruited USPSCs may be authorized as a miscellaneous travel expense on a Travel Authorization (TA) if: 1) the traveler has no MEDIVAC insurance as noted above; or 2) their existing MEDIVAC insurance only covers them while in the country of recruitment and not when on Temporary Duty (TDY)/traveling to a non-US country/territory.

At USAID/W - USPSCs working in the United States:

USPSCs on contracts within the U.S/U.S. territory. If they are sent overseas on TDY for some function, MEDIVAC insurance should be authorized on the TA as a miscellaneous expense. The USPSC would then be able to claim MEDIVAC insurance as a miscellaneous travel expense. It is an expense directly related to their TDY/travel.

Point of Contact: Any questions concerning this Notice may be directed to Joe Keady, M/MPI, (202) 712-5744.

Notice 0964

File Name	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
IU6_0413_092804_cd37	09/27/2004	09/27/2004	N/A	CD 37	This IU will be cancelled once the information in it is incorporated into ADS 633.

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