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Authorized Senders for Agency Notices

A Mandatory Reference for ADS Chapter 504

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Authorized Senders for Agency Notices

This mandatory reference lists those individuals within USAID who are authorized to send Agency Notices to the Notice Mailbox. The Notice Mailbox will only post Notices that come from these authorized senders for Agency Notices.

Please use the Notice Generator application found at <http://iapp1.usaid.gov/noticeform/> to format your Notice. For questions, contact the Notice Mailbox at nmailbox@usaid.gov

A	ADMINISTRATOR
ES	Executive Secretariat
	Correspondence Analysts (Senders covering specific Bureaus/Independent Offices depending on the subject of the Notice)
	All of the following Senders have Executive Message capability:
	Chris Bodde, AID/ES
	Christine Brown, AID/ES
	Nadia Farra, AID/ES
	Elena Farrar, AID/A
	Karen Franchois, AID/ES
	Karen Juckett, AID/ES
	Connie Miconi, AID/ES
	Jeanne Mills, AID/ES
	Dan Munzert, AID/ES
	Denise Murray, AID/ES
	Allison Noble, A/AID/ES
	Jeffrey Picard, AID/ES
	Pamela Smith, AID/ES
	Sarah Snizek, AID/ES
	Latrisha Swayzer-Youngblood, AID/ES
	Eric Watson, AID/ES
	Travis White, AID/ES
GC	Office of the General Counsel
	Michael Baca, GC/AMS
	Barbie Thompkins, GC/AMS
OHR	Office of Human Resources
	Norma Aguilar-Tomas, HR/OD
	Stacy Albritton, HR/FSP
	Cynthia Andrews, HR/ELR
	LaKinya Boateng, HR/FSP/FSS
	Dennis Diamond, HR/OD
	Marvol Edmonds, HR/ELR
	Linda Irika, HR/OD

**An asterisk and yellow highlight indicate that the adjacent information is new for this reference or substantively revised.*

	Joann Jones, HR/PPIM
	Vanessa Lackington, HR/FSP/SP
	Yolando Lazo, HR/OD
	Irma Marshall, HR/FSP/FSS
	Lynn Mason, HR/ELR
	Marcus McCoy, HR/CSP
	Toni Mitchell, HR/TE
	Cecilia Pitas, HR/FSP
	Lucrecia Roman, HR/PPIM
	William Seabreeze, HR/FSP
	Darren Shanks, HR/ELR
	Candace Smith, HR/CSP/RS
	Cathlyne Smith, HR/TE
	Nikko Stevens, HR/FSP/FSS
	Wanda Taylor, HR/OD
	Vanessa Tobar, HR/FSP/SP
	Victoria Tucker, HR/CSP
	Daniel Wimbley, HR/FSP/FSS
BFS	Bureau for Food Security
	Adriane Freeland, BFS
	Dana Jenkins, BFS
	Margaret Lewis, BFS
	Sylvia Wimbley, BFS
OCRD	Office of Civil Rights and Diversity
	Danyel Hall, OCRD
	Sherinette Solomon, OCRD/PD
IDEA	Office of Innovation and Development Alliances
	Vera Fields, IDEA/OD
	LaTonya Gray, IDEA/OD
	Todd Kirkbride, IDEA/GP
	Melvin Porter, IDEA/OD
OIG	Office of the Inspector General
	Belinda Burroughs, IG/M/HC
	Ericka Johnson, IG/M/HC
	Robert Ross, IG/M
OSDBU	Office of Small and Disadvantaged Business Utilization/Minority Resource Center
	Margaret Hunt, OSDBU/MRC

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	Tracy Hembry, OSD/BU/MRC
SEC	Office of Security – All Senders have SEC Executive Message Capability
	Raven Austin, SEC/OD
	David Blackshaw, SEC/ISP
	Tajuana Brown, SEC/OD
	Patrick Butler, SEC/ISP/DS
	Jeff Denale, SEC/CTIS
	Valrie Gallion, SEC/OD
	Angel Holmes, SEC/OD
	Lorraine Meehan, SEC/PS
	Randy Streufert, SEC/OD
	Mark Webb, SEC/OD
DCHA	BUREAU FOR DEMOCRACY, CONFLICT AND HUMANITARIAN ASSISTANCE
	Debra Blakeney, DCHA/PPM
	Avis K. Brown, DCHA/PPM/AMS
	Trisa Savoy, DCHA/PPM
	Carol Young, DCHA/PPM
E3	BUREAU FOR ECONOMIC GROWTH, EDUCATION AND ENVIRONMENT
	Dorothy Paugh, E3/PDAM
	Kimberly Sais, E3/PDAM
	Dane Thomas, E3/PDAM
	Mencit Thomas, E3/PDAM
	Michelle Walker, E3/PDAM
FA	BUREAU FOR FOREIGN ASSISTANCE
	Avon Bowe, FA/COO/PM/RA
GH	BUREAU FOR GLOBAL HEALTH
	Lawrence (Larry) Brown, GH/PDMS
	Sharon Carney, GH/PDMS
	Clara Davis, GH/PDMS
	Tujuana Howard, GH/PDMS
LPA	BUREAU FOR LEGISLATIVE AND PUBLIC AFFAIRS
	Angela Catella, LPA/AA (Executive Message capability)
	Ann Doyle, LPA (Executive Message capability)
	Barbara Feinstein, LPA/AA (Executive Message capability)
	Thereasa Lyles, LPA/AA (Executive Message capability)

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	Maria Marigliano, LPA/AA (Executive Message capability)
	Talal Mir, LPA/AA (Executive Message capability)
	Lorraine Morton, LPA/ADM
	Alice Taylor, LPA/CL (Executive Message capability)
	Sharonne Williams, LPA/AA (Executive Message capability)
	Maya Worman, LPA/AA (Executive Message capability)
	Marquita Wise-Williams, LPA/SCP (Executive Message capability)
M	MANAGEMENT
M/AA	Office of the Assistant Administrator/Bureau for Management
	Angelique Crumbly, A-AA/M
	*Michael McBroom, M/AA (Executive Message capability)
M/CFO	Office of the Chief Financial Officer
	Tom Clarkson, M/CFO/CAR
	Cathy Collins, M/ICFO
	Beverly McDonald, M/ICFO
	Eddie C. Morton, M/CFO/FPS
	David Ostermeyer, M/ICFO
M/CIO	Office of the Chief Information Officer
	Jeffery Anouilh, M/CIO
	Sharon Byrd, M/CIO
	Shirl E. Hendley, M/CIO
	Jerry Horton, M/CIO
	Gretchen Larrimer, M/CIO/BIE
	Jay Mahanand, M/CIO
	Celida Malone, M/CIO/KM
	William Morgan, M/CIO/CISO-CPO
	Rick Pritchett, M/CIO/CE
	Rachel Sayre, M/CIO/CISO
	Lauren Seyfried, M/CIO
	S. Danny You, M/CIO/BSE
M/MPBP	Office of Management Policy, Budget and Performance
	Colleen Allen, M/MPBP/OD (Executive Message capability)
	*Tyrone Brown, M/MPBP/POL (Executive Message capability)
	Corey Croom, M/MPBP/AMD
	Dannielle Blumenthal, M/MPBP/OD
	*Lisa Glufling, M/MPBP/POL (Executive Message capability)
	*George Higginbotham, M/MPBP/POL (Executive Message capability)
	Angela McNerney, M/MPBP/OD
	Albert Moesle, M/MPBP/POL (Executive Message capability)
	Carstella Moore, M/MPBP/AMD

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	*Susan Radford, M/MPBP/POL (Executive Message capability)
M/MS	Office of Management Services
	Peter Garcia, M/MS/HMD (Executive Message capability)
	Frances Staunton, M/MS/TTD
	Kenneth Hawkins, M/MS/TTD (Executive Message capability)
	Taro Jones, M/MS/HMD (Executive Message capability)
	John Peevey, M/MS/OD (Executive Message capability)
	Stephanie Teasley, M/MS/HMD (Executive Message capability)
	Lynn Winston, M/MS/IRD
M/MS/OMD	Overseas Management Support Division
	Alex Bond, M/MS/OMD
	Vivian Jones, M/MS/OMD
	Nora Lewis, M/MS/OMD
M/OAA	Office of Acquisition and Assistance
	Christie Cooper, M/OAA/GH
	Michelle Fekade, M/OAA/OD
	Jean Horton, M/OAA/OD
	Angela McKay, M/OAA/OD
	Alberto Ramon, M/OAA/EGAT
	Jenifer Sanderson, M/OAA/CAS
PPL	BUREAU OF POLICY, PLANNING AND LEARNING
	Negar Akhavi, PPL/AA
	Daryl Daniels, PPL/AA
	Jenna Froats, PPL/AA:GAP
	Molly Goodwin-Kucinsky, PPL/AA
	Maggie Pavelka, PPL/AA
	Carla Royalty, PPL/AA
	Jennifer Watts, PPL/AA
	Tamara Wilson, PPL/AA
OAPA	OFFICE OF AFGHANISTAN AND PAKISTAN AFFAIRS
	Irma Bolstad, OAPA/AMS
	LaShaunda Brown, OAPA/AMS
	Meghan Feeley, OAPA/AMS
	Rosemary Heath, OAPA/AMS
	Daniel Munzert, OAPA/AMS
	Donald Soules, OAPA/AMS

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	Nicole Newman, OAPA/AMS
	REGIONAL BUREAUS
AFR	Bureau for Africa
	Smruti Desai, AFR/AMS
	Marcus Dinkins, AFR/AMS
	Cheryl Frederick, AFR/AM
	Tonya Jordan, AFR/AM
	Tracie McCreary, AFR/AMS
	Rochelle Sales, AFR/AM
	Desiree Savoy, AFR/AM
	Tamara Weathers, AFR/AMS
ASIA	Bureau for Asia
	Justin Armstrong, ASIA/SPO/B
	Carla Garcia, ASIA/AA
	Linda Hill, ASIA/AA
	Bonita Jones, ASIA/SPO/B
	Palma Saunders, ASIA/AA
	Leslie Vaughn, ASIA/AA
E&E	Bureau for Europe and Eurasia
	Angela Muenzer, E&E/MO/AIS
	Maxine Pierce, E&E/MO/AIS
	Enid Williams, E&E/MO
LAC	Bureau for Latin America and the Caribbean
	Christina Corbett, LAC/EMT (Alternate)
	Corrie Johnson, LAC/AA-EMT (Alternate)
	Toraanna Francis, LAC/AA-EMT
	Cristal King, LAC/EMT (Alternate)
	Andrew Luck, LAC/AA-EMT (Alternate)
	Betty Mangum, LAC/EMT (Alternate)
	PROFESSIONAL ORGANIZATIONS
AFGE	American Federation of Government Employees
	Willy Hardin, Vice-President, USAID-AFGE 1534
	Lawrence Williams, AFGE Treasurer
AFSA	American Foreign Service Association
	Douglas Broome, AFSA
	Francisco Zamora – Vice-President, AFSA
APAEC	Asian Pacific American Employee Committee
	Bhavani Pathak, EGAT/PAICO/PAMS
	Elena Prince, E&E/PO
BIG	USAID Blacks in Government
	Melvin Porter, IDEA/OD
	Lawrence Williams, President, BIG, DCHA/FFP/POD

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Hispanic Employee Council	Hispanic Employee Council for Foreign Affairs Agencies
	Christina del Castillo, DCHA/DG/G
	Ana Luisa Pinto, EGAT/DC
	Kimberly Sais, EGAT/PDAM
Toastmasters	Ambassadors of Speech, Toastmasters Club No. 9898
	Beverly McDonald, M/ICFO
	Kathleen Bumpass, M/OAA/GH

Operating Expense (OE) Funded USPSC Vacancies

All Operating Expense (OE) Funded, internationally recruited U.S. Personal Service Contractor (USPSC) announcements must include a copy of DAA/OHR's approval to advertise with their submission of the Notice to M/MPBP/POL as evidence of HR's prior approval. M/MPBP/POL will not distribute the announcements without this evidence.

M Bureau Approval Required for New Offshore Hire USPSC Contracts and Extensions of Existing Contracts

All new program-funded offshore hire USPSC positions or extensions of existing contracts that meet all the following criteria MUST be submitted to OHR for approval:

1. Positions at the GS 10-14 level
2. Positions in any of the following backstops:
 - a. Program/Project Development (02, 94, 02/94)
 - b. Economic Growth (10, 11, 12, 21 and 40)
 - c. Health (50)
 - d. Education (60)
 - e. General Development (12)
 - f. Contracts (93)
 - g. Crisis, Stabilization & Governance (76)

NOTE: These backstops are subject to revision in the future if required to accommodate the actual backstops of the Foreign Service junior officers to be placed.

3. Position is a program-funded U.S. PSC (not local hire)
4. Position is not encumbered or reserved for Eligible Family Members

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