



USAID
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**Functional Series 400
Personnel**

INTERIM UPDATE 09-11

SUBJECT: Senior Management Group 2010/2011 Major Listing – New Bidding Rules, Additional Positions, and Corrections

NEW MATERIAL: This IU announces changes to the Senior Management Group (SMG) Major Listing (Notice 09101 issued September 25, 2009).

EFFECTIVE DATE: 10/16/2009

ATTACHMENT: 1. [SENIOR MANAGEMENT GROUP \(SMG\) MAJOR LISTING 2010/2011](#)

POLICY

USAID/General Notice
OHR/FSP
10/16/2009

Subject: Senior Management Group 2010/2011 Major Listing – New Bidding Rules, Additional Positions, and Corrections

Please note the following changes to the Senior Management Group (SMG) Major Listing (Notice 09101 issued September 25, 2009):

A. NEW BIDDING RULES

The following rules are added to the bid package instructions:

1. The SMG Panel has adhered rigorously to the requirement to assign employees to Washington after 12 consecutive years overseas. Exceptions are made for assignments to Critical Priority Posts (CPCs) and for SMG bidders currently serving in Iraq. Now, based on the October 15, 2009, Executive Notice entitled "Twelve-Year Overseas Assignments Rule Concerning Foreign Service Officers (FSOs) Serving in Afghanistan and Pakistan", bidders currently serving in Afghanistan and Pakistan may also be assigned to another overseas tour (no more than two years). Therefore, they are longer required to bid on Washington positions in the 2010/2011 bid cycle. Individuals who get assigned to SMG positions in Iraq, Afghanistan, and Pakistan in the 2010/2011 bid cycle

and who have served overseas for 12 consecutive years or more will also be able to serve another tour overseas before returning to Washington.

2. All bidders who are SMG incumbents and not currently serving in CPC positions must include at least one CPC position in their bid lists. This new bidding requirement is based on the Agency's need for experienced senior managers to provide leadership to these very large and strategically important programs, not only at the Mission Director level, but also at the Deputy Mission Director level. Mission Directors are encouraged to bid on Deputy Mission Director positions in these CPCs.

3. When a bidder is assigned to an SMG position in Afghanistan or Pakistan in the 2010/2011 cycle, the Agency will endeavor to simultaneously assign the employee to one of his/her other bi choices, so that the employee will have an onward SMG assignment at the completion of his/her tour of duty in Afghanistan or Pakistan. Bidders who have served overseas for 12 consecutive years or more are still required to bid on two USAID/Washington positions (unless they are currently serving in Iraq, Pakistan, or Afghanistan) because there is no guarantee of an assignment to Afghanistan or Pakistan. They should indicate in their bid statements whether they would prefer to remain overseas following an assignment to Afghanistan or Pakistan.

B. CHANGE IN DEADLINE FOR SUBMISSION OF BID PACKAGES

The final deadline for submission of completed bid packages has been extended by one week to October 23, 2009.

C. POSITIONS ADDED

The following positions are ADDED to the Major Listing:

BUREAU FOR DEMOCRACY, CONFLICT, AND HUMANITARIAN ASSISTANCE (DCHA)

Senior Development Advisor to the European Command (EUCOM) - Stuttgart, Germany - (July 2010) - One 2-year tour with option to extend for a third year
Language Requirement: None

Senior Development Advisor to the Pacific Command (PACOM) - Honolulu, Hawaii - (July 2010) - One 2-year tour with option to extend for a third year
Language Requirement: None

BUREAU FOR EUROPE AND EURASIA (E&E)

Armenia - Mission Director (September 2010) - One 2-year tour
Language Requirement: None

Director - Office of Democracy, Governance and Social Transition (E&E/DGST) - (July 2010)

Director - Office of Economic Growth (E&E/EG) - (July 2010)

BUREAU FOR LATIN AMERICA AND THE CARRIBEAN (LAC)

Nicaragua - Mission Director - (Immediate) - Two 2-year tours
Language Requirement: Spanish S-3

Office of the Assistant Administrator for Latin America and the
Caribbean - Director of Cuba Affairs - (Immediate)

OFFICE OF DEVELOPMENT PARTNERS (ODP)

Senior Development Counselor at the U.S. Mission to the United
Nations (USUN) - New York City, New York

D. POSITIONS REMOVED

The following positions are REMOVED from the Major Listing:

Azerbaijan - Mission Director

Mongolia - Mission Director

Regional Development Mission - Asia (RDM/A) - Regional Mission Director

Sudan - Mission Director

Zambia - Deputy Mission Director

E. ASSIGNMENTS IN PROCESS

The following positions now have assignments in process, which may or may not be approved. Given that these assignments are not final, interested bidders may include these positions in their bid lists without counting them as one of their maximum six bids.

Albania - Mission Director

Brazil - Mission Director

Haiti - Mission Director

Kosovo Deputy Mission Director

F. CORRECTIONS REGARDING DURATION OF ASSIGNMENT

Russia - Mission Director - Two 2-year tours

Russia - Deputy Mission Director - Two 2-year tours

Senior Development Advisor to the U.S. Africa Command (AFRICOM), Stuttgart, Germany (Immediate) - One 2-year tour with option to extend for a third year

G. CORRECTIONS REGARDING OPENING DATE OF THE POSITION

Bangladesh - Mission Director - August 2010

Lebanon - Mission Director - October 2010

H. UPDATE REGARDING BUREAU CONTACT PERSON

For E&E Bureau positions, please contact Roberta Mahoney, Deputy Assistant Administrator designate for E&E.

The revised list of positions showing the changes outlined above is attached to this notice. For instructions, please see Notice 09101 issued September 25, 2008, "Senior Management Group, 2010/2011 Major Listing."

Point of Contact: Any questions concerning this Notice may be directed to:

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Notice 1078

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