



Functional Series 100
Agency Organization and Legal Affairs

INTERIM UPDATE 09-08

SUBJECT: Interim Guidance Regarding Communications With Federally Registered Lobbyists About Recovery Act Funds

NEW MATERIAL: This new mandatory guidance outlines the actions that employees must take, pursuant to the President's Memorandum, whenever they receive or participate in written or oral communications with any external persons or entities regarding Recovery Act funds.

EFFECTIVE DATE: 04/16/09

ATTACHMENT: [Interim Guidance Regarding Communications With Registered Lobbyists About Recovery Act Funds](#)

POLICY

USAID/General Notice
M/MPBP/POL
04/16/2009

Subject: Interim Guidance Regarding Communications With Federally Registered Lobbyists About Recovery Act Funds

This notice announces new interim guidance for communications with Federally registered lobbyists regarding Recovery Act Funds.

On March 20, 2009, the President issued an Executive Branch-wide Memorandum entitled, "Ensuring Responsible Spending of Recovery Act Funds." This memorandum mandates specific protocols, on an interim basis, for written and oral communications between Agency officials and Federally registered lobbyists. The purpose of the Memorandum is to promote transparency in communications with Federally registered lobbyists and facilitate Federal agencies' merit-based decision-making in awarding Recovery Act funds.

In order to assist USAID employees to understand and comply with their responsibilities under the President's Memorandum, interim guidance is attached. This guidance outlines the actions that employees are required to take, pursuant to the President's Memorandum, whenever they receive or participate in written or oral communications with any outside persons or entities regarding Recovery Act funds.

Point of Contact: Any questions concerning this Notice may be directed to:

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