



## VACANCY ANNOUNCEMENT

No. 2009-008	Date: April 6, 2009	Ref:
Subject:	<b>MATERNAL AND CHILD HEALTH PROGRAM MANAGER</b>	
Location:	<b>ABUJA – HEALTH, POPULATION AND NUTRITION OFFICE</b>	
Applicability:	<b>ALL INTERESTED CANDIDATES</b>	

**OPEN TO:** All Interested Candidates

**POSITION TITLE:** Maternal and Child Health Program Manager, FSN-11

**OPENING DATE:** April 6, 2009

**CLOSING DATE:** April 20, 2009

**WORK HOURS:** Full-time; 40 hours/week

**SALARY:** \*FSN: N3,902,031.00 p.a (Starting basic salary on FSN-11 Position Grade)  
In addition to the basic salary, all allowances will be paid in accordance with the Mission Local Compensation Plan.

**NOTE:** Recruitment/Position is subject to the availability of funding.

**USAID/Nigeria in Abuja** is seeking to employ a suitable and qualified candidate for the position of a Maternal and Child Health Program Manager in the Health, Population and Nutrition Office.

### **BASIC FUNCTION OF THE POSITION:**

The incumbent under the supervision of the Team Leader, Health, Population and Health (HPN) office, the Maternal and Child Health (MCH) Program Manager provides technical and program expertise to the HPN Team. The primary responsibility is to provide project management and technical advice on maternal and child health, especially malaria matters to members of the HPN Team and other IIP staff as needed. The managed portfolio includes emergency obstetric care, prevention of malaria, diarrheal disease, and major polio and other immunization activities.

**A copy of the complete duties and responsibilities is available in the Human Resources Office. Contact (09-461-9323).**

Or visit our Mission websites at: <http://www.usaid.gov/ng>

### **MINIMUM REQUIRMENTS:**

NOTE: All applicants **MUST** address each selection criterion detailed below with specific and comprehensive information supporting each criterion or the application will not be considered.

1. University degree in Public Health, Epidemiology, International Health development, or a closely related degree is required.
2. Five to seven years of progressively responsible professional experience working in the health or development field in Nigeria is required. Three years of this experience should be in direct management of non-governmental activities in health or development; including designing, implementing, monitoring, evaluating activities, delivery of MCH and malaria, and relevant experience working or collaborating with other donors, governments and international organizations.
3. Level IV (Good Working Knowledge) English language (Speaking /Reading) is required.
4. State-of-the Art, specialized knowledge of technical and programmatic approaches in Maternal and Child Health (MCH), emergency obstetric care, prevention of malaria, diarrheal disease, and major polio and other immunization activities, and integration of these activities into other IIP areas; program management strategies, and monitoring and evaluation methods; the concepts, principles, techniques, practices of Nigerian child health and malaria policies and programs as well as knowledge of Nigerian economic, political, social, cultural characteristics, and the history of development assistance, in particular as it relates to health programs in Nigeria, including current trends and directions is required.
5. Incumbent must be able to work effectively with mid and senior level public and private sector officials from the Government of Nigeria (GON) and from development Partners (IPs), develop effective and collaborative managerial relationship with IPs, ability to effectively manage stress and conflict is required.
6. Demonstrated advanced analytical, problem solving, organizational and excellent writing and computer skills are required.

### **SELECTION PROCESS:**

It is essential that the candidate address the required qualifications above in the application.

### **ADDITIONAL SELECTION CRITERIA:**

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees who are qualified will be given preference.
4. Only successful applicants who meet the minimum requirements will be notified.
5. The Human Resources Office will **NOT** accept applications or resume **submitted in U.S. Government official envelopes.**
6. **The minimum requirements must be adequately addressed in the cover letter of your application package. Failure to do so will disqualify your application.**

### **HOW TO APPLY:**

Interested applicants for this position **MUST submit** the following, or the application will not be considered:

1. A **type-written application** specifically applying for this position, and addressing the minimum requirements as advertised. **Please reference the job title and announcement number on the application letter.**
2. A current resume or curriculum vitae, listing all job responsibilities; plus
3. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.
4. **Please indicate position title and vacancy announcement number on the top right corner of the envelope and also on the subject line of the application letter**

### **SUBMIT APPLICATION TO:**

The Executive Officer  
USAID/Nigeria  
7 – 9 Mambilla Street  
Off Aso Drive  
Maitama  
Abuja

### **POINT OF CONTACT:**

Tel: 09-461-9300 ext. 9323

**CLOSING DATE FOR THIS POSITION IS: APRIL 20, 2009**

An Equal Opportunity Employer

Approved:EXO: BPalmer

Drafted:HR: CEdereka

Cleared:EXO: AWind