

**TITLE: CIB 84-4 Funding Language Testing and Training Costs for Contractor Personnel**

AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

January 24, 1984

MEMORANDUM

TO: Distribution List D-14 (LL)  
FROM: M/SER/CM, Hugh L. Dwelley

**CONTRACT INFORMATION BULLETIN 84-4**

SUBJECT: Funding Language Testing and Training Costs for Contractor Personnel

A self-explanatory AID/W General Notice on this subject is reproduced on the back of this CIB. If you have a contract which will involve language testing or training for contractor personnel, the procedures in the AID/W General Notice apply. Of particular significance to negotiators is the following:

1. PIO/Ts requiring language training and testing must contain funding for such.
2. M/PM/TD will assist AID Project and Contracting Officers in making arrangements but C.O.s must send a memo to M/PM/TD requesting the training or testing and provide the information specified in the General Notice on the reverse side.
3. Outside calls regarding this training or testing in specific situations should be referred to the Project Officer and not the Language Office.

Clearance:

CM/SD, J. Murphy  
CM/COD, M. Darwin  
CM/ROD, S. Heishman  
CM/SOD, J. Watkins