

Unit 1: INTRODUCTION

OBJECTIVES

The participants will receive information about:

1. The instructors, administrative personnel and other participants.
 2. Logistics for the course.
 3. The purpose, objectives and methodology of the course.
 4. Course agenda and exercises.
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PURPOSE

To provide the information and skills necessary for participants to understand and fulfil their assigned roles in disaster management.

PERFORMANCE OBJECTIVE

Given country information including maps, disaster history, current population and economic data, available disaster management plans, development plans, and disaster organisation, participants will work in groups of 6 to 8 members to accomplish the following:

- Analyse information about hazards, vulnerability and development to identify opportunities or situations where prevention, mitigation and preparedness measures might be applied to reduce risk and improve response.
- Determine the role of the various agencies/organisations in implementing disaster management programmes and activities.
- Prepare a report to be submitted to the indicated agency/organisation.

Using the materials and information, the report will be completed in 3 hours and will follow the concepts, process and procedures presented in this course.

COURSE INSTRUCTIONAL OBJECTIVES

Upon the completion of this course, you will be able to:

- Use correct emergency/disaster management terminology.
- Explain the concept of disaster management.
- Describe the types of hazards to which you are or may be exposed.
- Explain hazard, vulnerability and risk, and how they link to disaster management in the country.
- Explain the disaster management cycle, its various stages, and measures that can be taken within those stages.
- Describe the relationship of disasters with development.
- Describe the components of a disaster management system.
- Describe the role you and your agency or organisation have in national, provincial and community based disaster management programmes and activities.

METHODOLOGY

The learning process is highly interactive. You will be continually involved in the course through the sharing of ideas, knowledge and experience.

The objectives indicate acquiring knowledge and skills which will be evaluated with feedback, questions and answers, during and after each unit, and at the end of the course. The material is presented in planned organised units of instruction.

A "file" will be used by the instructors to defer items to a later point in the course.

Participant Course Evaluation

Location: _____ Date: _____

Participant course evaluations are a vital part of monitoring the training programme. Without feedback from you the participant, it is impossible to refine and improve the course. Please answer this anonymous and confidential questionnaire as carefully as possible.

Information about you.

1. Age ____ 2. Gender ____
 3. Education: Primary ____ Secondary ____ University ____ Vocational ____
 4. Professional disaster experience: Operations ____ Co-ordination ____ Management ____
 5. Previous disaster courses: _____
Other disaster related training _____
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Specific course units. In this section, please evaluate the 7 instructional units of the IDM course. The focus here is on the content and the instructor.
Use a scale of 1 to 7 to evaluate each of the units.
A rating of 1 indicates poor, 4 is average and 7 is excellent..

Unit	Rating		Comments
	Content	Instructor	
1. Course Introduction			
2. Hazards, Emergencies and Disasters	_____	_____	_____
3. Hazard, Vulnerability and Risk	_____	_____	_____
4. The Disaster Management Cycle	_____	_____	_____
5. National Plans, Programmes	_____	_____	_____
6. Community Level Management	_____	_____	_____
7. Course Application	_____	_____	_____

Suggestions and additional comments on strong and weak points in one or more of the units:

(Continue on the back)

WB 1-3

Introduction to Disaster Management

Course components. In this section please evaluate the various components of the IDM course.
Use a scale of 1 to 7. A rating of 1 indicates poor, 4 is average and 7 is excellent.

	Rating	Comments
1. Participant Workbook	_____	_____
2. Reference Material	_____	_____
3. Unit sequence	_____	_____
4. Work groups	_____	_____
5. Instructional Methodology	_____	_____
6. Visual aids	_____	_____
7. Achievement of stated objectives	_____	_____
8. Instructor teamwork	_____	_____
9. Utility of the course in your work	_____	_____
10. Quality of the facilities	_____	_____

11. What is your opinion of the level of the course?

Too advanced ____ Appropriate ____ Too elementary ____
Why?

12. What is your opinion of the duration of the course?

Too short ____ About right ____ Too long ____
Why?

13. Did this course meet your personal expectations? Yes ____ No ____

Comments:

**Don't forget
this one!**



14. **TAKING EVERYTHING INTO ACCOUNT**, overall, how do you rate this course? _____
Use a scale of 1 to 7. A rating of 1 indicates poor, 4 is average and 7 is excellent.

Suggestions and additional comments on the strong and weak points of the IDM course.

(Continue on back)

WB 1-4

Participant Registration

1. Introduction to Disaster Management 2. _____ 3. _____
Location Date

4 Name: _____

5. Date of Birth: _____ 6. Gender: F ___ M ___
Day Month Year

7. Mailing address: _____

8. Place of work: _____

9. Work address: _____

10. Telephones:
Home _____ Work _____ FAX _____
e-mail address _____

11. Job title: _____ Years in job: _____

12. Description of work: _____

13. Education: Primary Secondary University Vocational

14. Other disaster related courses attended (OFDA and others): _____

15. Disaster management experience Yes No How many years? _____
Speciality: _____

16. Experience in disasters and emergencies (check those applicable):
___ Vulnerability Analysis ___ Planning
___ Needs Analysis ___ Damage Assessment
___ Search and Rescue ___ Resource Inventory
___ Transport ___ Health Administration
___ Other (specify) _____ ___ Training

18. Please **PRINT** your name as you want it to appear on your certificate for the course.
